

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE  
TOWN OF CHESTERMERE HELD JUNE 7, 2010 IN  
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

**PRESENT:** Mayor Patricia Matthews  
Deputy Mayor Kelsey Johnson  
Councillor Christopher Steeves  
Councillor Patrick Bergen  
Councillor Heather Davies  
Councillor Tim Reid  
Councillor Stu Hutchison

**ALSO PRESENT:** Terry Hurlbut, CAO  
Ray MacIntosh, Director of Finance  
Blake Termeer, Director of Public Works  
Tracy Anderson, Director of Administrative & Legislative Services  
John Popoff, Director of Planning & Development  
Tammy Botsford, Recording Secretary

**GALLERY:** 18 people  
2 media

**CALL TO ORDER**

Mayor Matthews called the meeting to order at 1 p.m.

**A. ADOPTION OF AGENDA**

Moved by Councillor Reid that the Agenda be adopted as amended.

Removed from Agenda:

L.4. Personnel – Management Planning

Added to agenda:

J. *New Business* – 1. *Creation of Neighbourhood Plans*

L. In Camera – 5. Legal – Price Waterhouse

In camera items L2. Legal – 2009 Audit – Management Letter and  
L5. Legal Price Waterhouse moved up to be heard by Council  
following Item E3. Council Monthly Report – April 2010

**CARRIED:**

**B. APPOINTMENTS**

1. 231 East Chestermere Drive Lakefront Purchase – residents spoke to Council regarding present circumstances.

2. PriceWaterhouse Coopers – Presented draft of the business case for the Municipal Utility Corporation that will be submitted to the Province.

**C. ADOPTION OF MINUTES**

**1. Regular Council Meeting held May 17, 2010**

Moved by Councillor Steeves that the minutes of the Regular Council Meeting held May 17, 2010 be adopted as presented.

**CARRIED:**

**2. Special Meeting of Council held May 20, 2010**

Moved by Councillor Bergen that the minutes of the Special Meeting of Council held May 20, 2010 be adopted as presented.

**CARRIED:**

**D. BUSINESS ARISING OUT OF THE MINUTES**

**E. ACTIONS/DECISIONS**

**1. Cheque Listing – June 1, 2010**

Moved by Councillor Davies that all cheque listings as per the memo dated June 1, 2010 be accepted as information.

**CARRIED:**

**2. Transportation Master Plan**

Moved by Councillor Steeves that Council accept the Transportation Master Plan Update (2009) Final Draft Report, dated February 10, 2010 as information.

**CARRIED:**

**3. Council Monthly Report – April 2010**

Moved by Councillor Bergen that Council accept the Council Monthly Report and the Statement of Capital Expenditures for the period ending April 30, 2010 as information.

**CARRIED:**

**4. Financial Statements 2009**

Moved by Councillor Davies that Council go In Camera at 3:02 p.m. to discuss the following:

- L2. Legal – 2009 Audit – Management Letter
- L5. Legal – PriceWaterhouse Coopers

**CARRIED:**

Moved by Councillor Bergen that Council come out of In Camera at 4:10 p.m. **CARRIED:**

Moved by Councillor Bergen that Council accepts the Financial Statements for the year ending December 31, 2009, as presented. **CARRIED:**

### **5. Penalty Write Off, 152 Lavender Link**

Moved by Councillor Reid that Council direct administration to reverse the tax and utility penalties, in the amount of \$761.88 on the property at 152 Lavender Link as it was caused by a town clerical error on understanding property owner remit the balance outstanding in amount of \$3,542.11 by June 21, 2010.

**CARRIED:**

### **6. 2010 Election**

Moved by Councillor Johnson that Council appoint Cyndie McOuat as the Returning Officer for the October 18, 2010 Municipal Election and the Advance Vote and Incapacitated Elector Vote be held Thursday, October 7, 2010 and that Council cancel the Regular Council meeting scheduled for October 18, 2010 due to the Municipal Election being held the same day.

**CARRIED:**

### **7. Regular Council Meetings 2010 Summer Schedule**

Moved by Councillor Davies that Council hold Regular Council Meetings on the first and third Monday of July at the regularly scheduled times and August 16, 2010 at 1 p.m. and this be advertised on the Town website and in the Anchor. **DEFEATED:**

Moved by Councillor Davies that Council hold Regular Council Meetings on the first and third Monday of July and August 16, 2010 at 6 p.m. and this be advertised on the Town website and in the Anchor. **CARRIED:**

### **8. Health Services Committee Appointment**

Moved by Councillor Johnson that Council appoint Marci Hansen to the Health Services Committee. **CARRIED:**

### **9. Town of Chestermere Facebook Page**

Moved by Councillor Bergen that Council direct administration to create and maintain a Facebook page for the Town of Chestermere for the purpose of sharing information about Town Events and Activities with residents.

**CARRIED:**

### **10. Wilson Master Media**

Moved by Councillor Steeves that Council approve the amended agreement by removing the clause regarding use of Town logo and adjustments to bench dimensions and advise Wilson Master Media the term is fixed for an entire year with a maximum of ten benches and that all benches must be contained to Town of Chestermere lands.

**CARRIED:**

### **11. Rocky View County Circulation 04328011**

Moved by Councillor Steeves that Council not object the Rocky View County Circulation 04328011 application as long as applicant adheres to Alberta Environment comments and guidelines.

**CARRIED:**

### **12. Grant Variance , Class 2 Home Occupations - Dayhomes**

Moved by Councillor Hutchison that Council grant the Development Officer the discretion to approve variances for Class 2 Home Occupations for dayhomes in regards to the floor area dedicated to the business.

**CARRIED:**

### **13. Memorial Park Bench Program Policy 310**

Moved by Councillor Bergen that Council approve Policy #310 being the Memorial Park Bench Program Policy.

**CARRIED:**

## **F. BYLAWS**

### **1. Bylaw 003-10, Franchise Agreement Bylaw – ATCO Gas**

Moved by Councillor Johnson that Bylaw 003-10 being the Franchise Agreement Bylaw – ATCO Gas, be given second reading as presented.

**CARRIED:**

Moved by Councillor Davies that Bylaw 003-10 be given third and

final reading at this meeting as presented.

**CARRIED:**

**2. Bylaw 004-10, Lake Ere Estates Main Line, Local Improvement Bylaw**

Moved by Councillor Hutchison that Bylaw 004-10 being the Lake Ere Estates Main Line, Local Improvement Bylaw, be given second reading as presented with the recommendation the Lake Ere residents come forward with details regarding number in agreement and financing before third and final reading of bylaw.

**CARRIED:**

**G. CORRESPONDENCE**

1. Alberta International and Intergovernmental Relations, New West Partnership – May 16, 2010
2. Chestermere Regional Community Association – April 27
3. AltaLink – May 6, 2010

Moved by Councillor Davies that Correspondence Items G1, G2, G3 be accepted as information.

**CARRIED:**

**H. INFORMATION / MINUTES TO BE ACKNOWLEDGED**

1. Council Calendar – June, July 2010
2. Chestermere Library Board Minutes – May 19, 2010 (E)
3. Fire Hall Ad Hoc Committee Minutes – May 26, 2010 (E)
4. Marigold Library Report – April 2010 (E)
5. Stars of Alberta Volunteer Awards (E)
6. Government of Alberta News Release April 30, 2010

Moved by Councillor Reid that Information Items H1, H2, H3, H4, H5, H6 be accepted as information.

**CARRIED:**

**I. REPORTS**

**A. Director Reports**

1. **Public Works – Director Termeer**

**B. Verbal Reports**

1. **Councillor Hutchison**
  - Attended CCRRB

- Attended Meeting of the Whole
- SDAB Meeting
- Attended Area Structure Plan Open House

## **2. Councillor Reid**

- Attended Meeting of the Whole
- Attended MUC meetings
- Attended Waterfest meeting
- Farmer's Market very good event at CRCA
- Thank you to Cst. Jamie Herron and Cst Simmons for attending youth baseball tournament

## **3. Councillor Steeves**

- Attended Library Board Meeting
- Attended Meeting of the Whole
- Attended SAA
- Attended Area Structure Plan Open House
- Attended United Way meeting & fundraiser
- Took calls from residents

## **4. Councillor Johnson**

- Attended Alberta Emergency Management MILENET meeting/seminar
- Attended meetings with Fortis
- Attended Meeting of the Whole
- Attended Policing Committee Meeting
- Attended Health Services Committee meeting
- Attended Fire Hall Ad Hoc Committee meetings
- Dropped in at Mocha Monday

## **5. Councillor Davies**

- Attended Meeting of the Whole
- Attended Audit committee
- Attended Cenotaph Committee meeting,
- Attended Farmers Market
- Health Services Committee meeting
- Long-time town employee Grace Sylvester recently retired, wishing her the best

## **6. Councillor Bergen**

- Library Board meeting
- Took a holiday for a week
- Visioning Committee meetings
- Attended Meeting of the Whole
- United Way committee meeting

- ACE initiative meeting
- Audit Committee meeting
- Went to the Farmers Market
- Conducted technical interviews for IT person

#### **7. Mayor Matthews**

- Attended Meeting of the Whole
- First United Way Fundraising Committee meeting
- Bow Valley results from Community Survey
- Visit to Okotoks Health Centre with Director Sproule
- Special Meeting of Council regarding Lift Station #13
- Mayor Bronconnier regarding water and sewer
- Multiple meetings with team processing land sales and registration
- ALSA (Alberta Land Stewardship Act) presentation
- Meeting with Melcor regarding residential approvals
- CRP – H.R & Transportation Meeting
- Bow Valley Downtown Calgary Grand Opening
- Long View Planning Session for Easter A.S.P.
- Waterfest committee meeting (Event slated for July 24)
- Health Services committee meeting
- Emergency management meeting
- Meeting with new reporter & editor of “The Laker”, Mr. D’Amour and Mr. Dumont
- Camp Day at Tim Horton’s
- Panel discussion on bullying with HEROS, Parent Link
- Children’s Services meeting with Community Services, Parent Link and Colleen McCord Calgary & Area CFSA

#### **J. NEW BUSINESS**

##### **1. Creation of Neighbourhood Plans**

*Action to staff from Council that staff bring back specific “Neighbourhood Plan Creation” information to Council for possible implementation in Municipal Development Plan and template for the formation of an ad hoc Neighbourhood Plan Committee.*

#### **K. QUESTION PERIOD**

#### **L. IN CAMERA**

Moved by Councillor Hutchison to move In Camera at 5:52 p.m. to discuss the following:

1. Legal – Development Agreement
2. Land – Lakefront Lands
3. Land – 231 ECD

Moved by Councillor Steeves to move out of In Camera at 7:17 p.m. **CARRIED:**

**M. NEW BUSINESS**

**1. 231 East Chestermere Drive Land Sale**

Moved by Councillor Reid that the new owners of 231 East Chestermere Drive be offered the land to the end of the dock for the original price plus 20% plus conveyance costs of \$3,000.00 plus GST. **CARRIED:**

**2. Lift Station #13**

Moved by Mayor Matthews that due to a lack of previously requested paperwork from the owner of Truman Development Corporation allowing access to the proposed site, Council directs staff to cease the efforts on construction of Lift Station #13 and send a letter to the development group explaining the hold on the project. We regret not being able to inform group sooner but Council was expecting signed paperwork by June 7, 2010 and it was not forthcoming. **CARRIED:**

**N. READING FILE**

1. AltaLink 2009 Report to Communities
2. Marigold Library System 2009 Annual Report

**O. ADJOURNMENT**

Moved by Councillor Reid that the meeting adjourn at 7:19 p.m. **CARRIED:**

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Mayor Patricia Matthews

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Terry Hurlbut, CAO