

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE
TOWN OF CHESTERMERE HELD APRIL 18, 2011 IN
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

PRESENT: Mayor Patricia Matthews
Councillor Christopher Steeves
Councillor Stu Hutchison
Councillor Heather Davies
Councillor Terry Leighton
Councillor Kelsey Johnson
Deputy Mayor Patrick Bergen
Terry Hurlbut, CAO

ALSO PRESENT: Tracy Anderson, Director of Administrative & Legislative Services
Blake Termeer, Director of Public Works
John Popoff, Director of Development Services
Patricia Sproule, Director of Community Services
Tammy Botsford, Recording Secretary

GALLERY: 10 people
2 media

CALL TO ORDER

Mayor Matthews called the meeting to order at 6 p.m.

A. ADOPTION OF AGENDA

Moved by Councillor Davies that the Agenda be adopted as amended:

Added to Agenda:

K. IN CAMERA

3. Legal. Chestermere Utility Inc. - Pricewaterhouse Coopers presenting.

Order of agenda amended: Item K3 moved to follow Item B2.

CARRIED:

B. APPOINTMENTS

1. Edgewater Crossing Area Structure Plan
2. East Chestermere Drive/West Chestermere Drive Update

Councillor Steeves moved that Council go In Camera at 6:38 p.m.
CARRIED:

K. IN CAMERA

- 3. Legal.** Chestermere Utility Inc. - Pricewaterhouse Coopers presenting.

Councillor Bergen moved that Council leave In Camera at 7:04 p.m.

CARRIED:

*Regular Meeting of Council recessed at 7:05 p.m.
Regular Meeting of Council resumed at 7:16 p.m.*

C. ADOPTION OF MINUTES

- 1. Regular Council Meeting held April 4, 2011**

Moved by Councillor Bergen that the minutes of the Regular Council Meeting held April 4, 2011 be adopted as presented.

CARRIED:

D. BUSINESS ARISING OUT OF THE MINUTES

No business arising out of the minutes.

E. ACTIONS/DECISIONS

- 1. Cheque Listing – April 13, 2011**

Moved by Councillor Davies that all cheque listings as per the memo dated April 13, 2011 be accepted as information.

CARRIED:

- 2. Parent Link Audit Engagement Letter**

Moved by Councillor Steeves that Gregory, Harriman & Associates Professional Accountants be engaged to conduct the audit of the Parent Link program for the year ending March 31, 2011 and authorize the Mayor and CAO to sign the letter of engagement as presented.

CARRIED:

- 3. Interim Circulation Protocol between Chestermere and**

Rocky View County

Moved by Councillor Johnson that Council accepts the Interim Circulation Protocol between the Town of Chestermere and Rocky View County as amended.

CARRIED:

4. Development Permit# 11-4864, Town Authorization – “Little Leaders Inc.” Before and After School Child Care Program

Moved by Councillor Bergen that Council provide authorization to Little Leaders Inc. for use of the Prairie Waters Elementary School Playground and field in conjunction with the proposed before and after school child program, subject to the conditions as listed.

CARRIED:

5. Subdivision & Street Naming Guidelines

Moved by Councillor Leighton that Council direct the Development Services Department to create internal subdivision and street naming guidelines, for those reviewing ASPs/OPs, that ensure a water or lake related theme is included when determining names for subdivisions and streets. These guidelines shall apply to developer proposed names of subdivisions and streets.

CARRIED:

6. West Merganser Drive, Linear Park Proposal

Moved by Councillor Hutchison that Council supports the execution of West Merganser Drive Linear Park Project as presented by staff, and authorize administration to allocate required resources to the project and research monies in reserve, impact of MacIvor lands and that Council support Development Services rationale that the twinning of West Merganser Drive is not necessary. Therefore no transportation study needs to be undertaken to further assess this issue and that the land remains as road allowance.

CARRIED:

7. Armourdome Update

Moved by Councillor Bergen that Council supports staff time for research and development of this project and the amount not to exceed \$5000 for drafting of contract for the lands previously described as Armourdome.

CARRIED:

8. Policy 401, Sewer Utility Accounts – Arrears and Policy

403, Sewer and Water Billings

Moved by Councillor Davies that Council rescind Policy 401 and pass Policy 403 as amended.

CARRIED:

9. International Children’s Games Letter of Support

Moved by Mayor Matthews that Council send a letter of support in principle to the Town of Strathmore for their bid for the 2013 International Children’s Games.

CARRIED:

10. Policy 308, Municipal Improvements Policy

Moved by Councillor Bergen that Council approve Policy 308, being the Municipal Improvements Policy as presented and to approve development agreement for subdivision template prepared by BROWNLEE LLP, dated April 4, 2011 and direct Development Services Department to apply the Development Agreement to all new subdivisions as of this date.

CARRIED:

F. BYLAWS

1. Sanitary Sewer Bylaw - 007-11

Moved by Councillor Johnson that Bylaw 007-11, being the Sanitary Sewer Bylaw be given first reading at this meeting as amended.

CARRIED:

Moved by Councillor Davies that Bylaw 007-11, be given second reading at this meeting as amended.

CARRIED:

Moved by Councillor Hutchison that permission for third reading of Bylaw 007-11 be granted at this meeting as amended.

CARRIED UNANIMOUSLY:

Moved by Councillor Steeves that Bylaw 007-11 be given third and final reading at this meeting as amended.

CARRIED:

2. Alarm Services Bylaw - 008-11

Moved by Councillor Bergen that Bylaw 008-11, being the Alarm

Services Bylaw be given first reading at this meeting as presented.
CARRIED:

Moved by Councillor Leighton that Bylaw 008-11, be given second reading at this meeting as presented.
CARRIED:

Moved by Councillor Johnson that permission for third reading of Bylaw 008-11 be granted at this meeting as presented.
CARRIED UNANIMOUSLY:

Moved by Councillor Davies that Bylaw 008-11 be given third and final reading at this meeting as presented.
CARRIED:

3. Boat Launch Bylaw - 009-11

Moved by Councillor Hutchison that Bylaw 009-11, being the Boat Launch Bylaw be given first reading at this meeting as amended.
CARRIED:

G. CORRESPONDENCE

1. The University of Alberta Press, March 16, 2011
2. Alberta Municipal Affairs, March 24, 2011 - AR48164

Moved by Councillor Bergen that item G1, G2 be accepted as information.
CARRIED:

H. INFORMATION / MINUTES TO BE ACKNOWLEDGED

1. Council Calendar – April, May 2011
2. AUMA/AMSC News for Council & CAOs, 04/06/11, 04/13/11 (emailed)
3. FCM News - Weeks of April 4, April 11, April 18 (emailed)
4. 2011 Nomination Deadline, 2011-2012 AUMA Board of Directors
5. Community Services Advisory Board Meeting Minutes (January 10th, February 14th and March 10th 2011 (emailed)
6. CFR Wildrose Meeting Minutes, April 6, 2011 (emailed)

Moved by Councillor Steeves that Information Items H1, H2, H3, H4, H5, H6 be accepted as information.
CARRIED:

I. REPORTS

A. Directors & Departments Reports

1. Shepard Regional Drainage Plan Update and Open House Notification – Project Planner, Elizabeth Armitage
2. Administrative & Legislative Department Report – Director Anderson, emailed April 7, 2011
3. Community Peace Officer Report, March 2011 – Officer Lamb

B. Councillor's Reports

1. Councillor Steeves

- Attended Volunteer breakfast
- April 4 Meeting of the Whole
- Edelun Ground breaking
- Community Services committee meeting
- Attended to regular Council responsibilities, emails reading and responding, phone calls
- Fielded questions from residents regarding bylaws, unsafe drivers, Westmere Home Owners Association

2. Councillor Johnson

- Policing committee meeting, our electronic traffic control sub-committee is up and running
- Emergency management exercise preparation conference call, with the facilitator Ron Leaf, Steve Bagley, and Grisel Flores, from the Community services department
- Emergency Management meeting this morning.

3. Councillor Leighton

- Had a Health Committee meeting, the committee is getting closer to our goal and working with AHS and Prime Funds.
- Communicated Emergency Preparedness Fair to Town and CEMA for April 30th date -Took a few emails and calls regarding roadways -Resident talked about neighbour and dog issues -Attended Audit Committee meeting - but there was no meeting

4. Councillor Hutchison

- Policing Committee
- Cenotaph Committee
- Volunteer Breakfast
- Discussions with Staff and Lake Ere residents concerning the progress of water services and sewage disposal

- Attended " The Great Canadian Barndance" at the Rec center. It was very obvious the need for Seniors Facilities and local Medical Services.

5. Councillor Davies

- Once again, Kathy Speck and I will be involved in the Surface Water sampling this summer through the Alberta Lake Management Society Lakewatch Program. The purpose is to gather water quality data as part of a monitoring program of Alberta Lakes, streams and reservoirs
- Ongoing planning for the Alberta Lake Management Society conference being held September 30 & October 1 in Chestermere
- Intermunicipal Meeting at Rocky View County
- Heath Services Meeting
- Community Services Volunteer Appreciation pancake breakfast
- Groundbreaking for Edlen the new Chestermere Learning Centre
- Placemaking through Design presentation with Michael Von Hausen
- Library Board is looking for 4-5 new members – advertising is on website and in Anchor
- Usual calls, emails and conversations with residents.

6. Deputy Mayor Bergen

- Had a United Way meeting where potential applicants came to find out the process. There was a good attendance as the word is getting out
- Had a meeting with Sgt. Henry and the chair of the policing committee about the dashboarding project
- Attended the Volunteer Pancake breakfast, which had a great turnout again this year
- Completed and submitted the Armourdome site project brief for consideration at council
- Attended the Camp Chestermere Fundraiser at the Glenmore Christian Academy. They still have a significant financial need to complete the building and are attempting to solicit corporate support
- Completed the draft presentation of the dashboarding project and some preliminary results which will be rolled out to the directors and council in the next week or two
- Michael Von Hausen presentation
- Inter municipal meeting with Rocky View

7. Mayor Matthews

- Michael Van Hausen presentation re: planning
- Regular meeting with Deputy Mayor Bergen and CAO Hurlbut
- Met with Stephen Reichenfeld regarding Yacht Club clubhouse opening and community initiatives
- Community Services Volunteer Appreciation pancake breakfast
- Groundbreaking for Edluen the new Chestermere Learning Centre
 - 31% enrolment already
 - Brochures available at the front reception desk
- CUI Steering Committee meeting where Board composition was discussed
- Public Information Officer discussions with our new Legislative Coordinator
- Gave Reeve Rolly Ashdown a tour of the town
- Met with Community Services staff and CAO for update on point projects with RVSD
- Library Board Appreciation night
- Health Committee meeting. PCN rep unable to attend again, but got updates from developer and AHS. Project brief for AHS space requests is leading up to the time for potential approvals
- AED training for new equipment
- Community Services Board meeting
- Attended Emergency Management meeting
- Attended SAM Awards Saturday, April 16
 - Eight City Aldermen, three Mayors also in attendance
 - Several MLAs attended
 - Spoke with builder of Senior's homes in Lacombe
- CRP Meetings attended including:
 - Transition team meeting with CRP
 - CRP H.R. meeting and Transition team meeting regarding project planning
- Ran into MLA Morton, will re-schedule for meeting with Council
- Lunch with former Mayor Mikkelsen regarding provincial matters
- Responding to various emails and phone calls with complaints and inquiries from residents and developers

J. QUESTION PERIOD

- Resident requested Town to send bill notifications via email

L. NEW BUSINESS

1. 165 East Chestermere Drive Tax Reduction Request

Moved by Councillor Johnson that Council deny the request of 165 East Chestermere Drive for a reduction in taxes.

CARRIED:

Moved by Councillor Bergen to move In Camera at 9:31 p.m.

CARRIED:

K. IN CAMERA

1. Legal – Lake Dredging Contract
2. Land – Land Purchase

Moved by Councillor Bergen to leave In Camera at 9:50 p.m.

CARRIED:

M. READING FILE

N. ADJOURNMENT

Moved by Councillor Steeves that the meeting adjourn at 9:51 p.m.

CARRIED:

Mayor Patricia Matthews

Terry Hurlbut, CAO