

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE
TOWN OF CHESTERMERE HELD DECEMBER 5, 2011 IN
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

PRESENT: Mayor Patricia Matthews
Deputy Mayor Kelsey Johnson
Councillor Heather Davies
Councillor Christopher Steeves
Councillor Patrick Bergen
Councillor Terry Leighton
Councillor Stu Hutchison

REGRETS: Councillor Patrick Bergen

ALSO PRESENT: Ray MacIntosh, Director of Finance
Tracy Anderson, Director of Administrative & Legislative Services
John Popoff, Director of Development Services
Blake Termeer, Director of Public Works
Patty Sproule, Director of Community Services
Chen Peng, Assistant Director of Development Services
Tammy Botsford, Recording Secretary

GALLERY: 7 people
1 media

CALL TO ORDER

Mayor Matthews called the meeting to order at 1:00 p.m.

A. ADOPTION OF AGENDA

11.010.031 Moved by Councillor Leighton that the Agenda be adopted as
453-11 amended:

ADDED to agenda under Reports and In Camera:
I5. Reports: IT Concerns – Outsourcing Email
K3. In Camera: Personnel – Contract

CARRIED:

B. APPOINTMENTS

- 1. Rocky View Handi-Bus, Changing Funding to “Per Ratio” – Paul Siller, www.rockyviewbus.ca**
- 2. Melcor, Phase Six – Graeme Melton – Road Allowance Purchase**

C. ADOPTION OF MINUTES**1. Regular Council Meeting held November 21, 2011****11.011.033
454-11**

Moved by Councillor Steeves that the minutes of the Regular Council Meeting held November 21, 2011 be adopted as amended.

DEFEATED:**11.014.020
455-11**

Moved by Councillor Hutchison the regular meeting go In Camera at 1:29 p.m.

CARRIED:**11.015.020
456-11**

Moved by Councillor Davies the regular meeting move back into regular session at 1:34 p.m.

CARRIED:**11.011.034
457-11**

Moved by Councillor Steeves that the minutes of the Regular Council Meeting held November 21, 2011 be adopted as presented.

CARRIED:**D. BUSINESS ARISING OUT OF THE MINUTES**

No business arising out of the minutes.

E. ACTIONS/DECISIONS**1. Cheque Listing – November 29, 2011****13.010.020
458-11**

Moved by Councillor Leighton that Council accept the cheque listing report as of November 29, 2011 as information.

CARRIED:**2. Policy 301, Chestermere Design Guidelines****11.070.038
459-11**

Moved by Councillor Hutchison that Council approve Design Guidelines (Policy #301) as amended.

CARRIED:**3. Bow Valley College, Letter of Support****11.070.009
460-11**

Moved by Councillor Davies that Council provide a letter of support of Bow Valley College for their funding request of a one year grant

from Human Services – Alberta Works to provide funds for a work force training needs identification program.

CARRIED:

4. Policy 123 – Meeting Room Rental Space

**11.070.038
461-11**

Moved by Councillor Steeves that Council direct Administration to amend and update Policy #123, being the Rental Space Policy as proposed.

DEFEATED:

5. Policy 603, Project Management Process and Manual

**11.070.038
462-11**

Moved by Councillor Hutchison that Council adopt Policy Number 603, which creates a project management policy and process for the Town of Chestermere.

DEFEATED:

Meeting recessed at 3:08 p.m.

Meeting resumed at 3:15 p.m.

6. 177 East Chestermere Drive Reimbursement Request

**32.070.004
463-11**

Moved by Councillor Steeves that Council deny the owner of 177 East Chestermere Drive's reimbursement request of any and all costs incurred by the owner of said property to install drainage works on their private property, as it is their responsibility.

CARRIED:

7. Audi Club

**77.070.016
464-11**

Moved by Councillor Davies that Council permit Franczak Enterprises to host "Audi Canada's Winter Driving Experience" as per their request and conditional to the Agreement for Use of Chestermere Lake for the seven day winter driving experience be signed by both parties.

CARRIED:

F. BYLAWS

1. Bylaw 022-11, Land Use Bylaw

**26.070.015
465-11**

Moved by Deputy Mayor Johnson that Bylaw 022-11, being the Land Use Bylaw, be given first reading at this meeting as

amended and that the Public Hearing be set for February 21, 2012 at 7 p.m.

CARRIED:

2. Bylaw 025-11, Procedural Bylaw

**26.070.011
466-11**

Moved by Councillor Davies that Bylaw 025-11, being the Procedural Bylaw, be given third and final reading at this meeting as amended.

CARRIED:

3. Bylaw 026-11, Business Licence Bylaw

**26.070.011
467-11**

Moved by Deputy Mayor Johnson that Bylaw 026-11, being the Business Licence Bylaw, be given first reading at this meeting as presented/amended.

CARRIED:

**26.070.011
468-11**

Moved by Councillor Davies that Bylaw 026-11, be given second reading at this meeting as presented/amended.

CARRIED:

**26.070.011
469-11**

Moved by Councillor Leighton that permission for third reading of Bylaw 026-11 be granted at this meeting as presented.

CARRIED UNANIMOUSLY:

**26.070.011
470-11**

Moved by Councillor Hutchison that Bylaw 026-11, be given third and final reading at this meeting as presented/amended.

CARRIED:

G. CORRESPONDENCE

1. Service Alberta, Office of Minister Bhulla, 11/10/11
2. Alberta Finance, Office of Minister Liepert, 11/16/11
3. Alberta Health and Wellness, Office of Minister Horne, 11/22/11
4. Elections Alberta, Chief Electoral Office, 11/10/11
5. Alberta Treasury Board, Enterprise, Deputy Premier's Office, 11/23/11
6. Alberta Solicitor General and Minister of Public Security, Office of the Minister, 11/23/11
7. Bow River Basin Council, Town of Chestermere support for the Bow River Basin Council Request, 11/23/11

**11.012.011
471-11**

Moved by Councillor Davies that Correspondence items G1, G2, G3, G4, G5, G6, G7 be accepted as information.

CARRIED:

H. INFORMATION / MINUTES TO BE ACKNOWLEDGED

1. Council Calendar – December 2011
2. Library Board Minutes, November 2011

**11.013.020
472-11**

Moved by Councillor Hutchison that Information/Minutes items H1, H2 be accepted as information.

CARRIED:

I. REPORTS

A. Directors & Departments Reports

1. CAO Report, November 30, 2011
2. Community Peace Officer Report – October 2011
3. Shepard Regional Drainage Plan Status Update
4. Road Bans – Director Termeer
5. IT Concerns – Email Outsourcing

B. Council Reports

Mayor Patricia Matthews

- Attended various budget meetings throughout the last two weeks
- Attended a CUI meeting with the new CEO Paul Blaha on strategic plans for the future. CUI is slated to start January 1, 2012.
- Briefly attended the Library AGM with our entire Council. Outgoing Chair Marilyn King has done a wonderful job as Chair and the Board is in excellent hands with the incoming Chair, Noelle Trung. It's been a pleasure Marilyn!
- Attended the CMHA Housing Outlook for 2012 in Calgary and Region with Mattamy Homes. CMHC quotes the inflation rate in Canada as 2% and in Alberta it's 2.3% while the average house price here in AB is listed at \$340 to \$380K. New housing starts are predicted to increase 10.6% in 2012 from 2011 which means about 9400 new single family and multi-family houses can be expected. Typically Chestermere sees around 1% of Calgary's total growth.
- Met with the Chair of the Health Committee regarding potential new mandates for their committee in 2012.
- Attended the CRP General Assembly where Rocky View County and the M.D. of Foothills also joined the regular membership. The new budget was presented with some

new initiatives for 2012 such as increasing the membership fees (they haven't been increased in at least 5 years) as well as potential compensation for communities with elected officials in executive positions. Committees have been struck to investigate both options.

- Met with Deputy Mayor Johnson and the Town's appointed solicitor, Joanne Klauer. She will be leaving Brownlee LLP in January and moving to a new company. We wish her the best of luck!
- Met with Ted Gard of RV Emergency Management, along with DM Johnson to discuss fire services.
- Met with a potential developer of space in Town Centre. He is expecting to get moving on his projects in March.
- Attended a CPC meeting where approval was given to Rainbow Falls light industrial.
- Spoke with a resident regarding a memorial offering for her family and answered various questions from residents regarding projects in the Town.
- Spoke with residents at Mocha Monday. Topics of discussion included bylaws, snow clearing, Rainbow Road/Paradise Road, future developments and commercial inquiries.

Deputy Mayor Kelsey Johnson

- Three Budget Meetings
- Met with a Developer George Trutina to discuss off site levies etc.
- CUI meetings
- Multiple meetings with Ted Gard and Steve Bagley regarding RV Fire
- Met with Town lawyer
- Briefly attended the library AGM
- Strategic planning meeting for CUI

Councillor Patrick Bergen

- Had a Chestermere Utilities meeting
- Had a few budget meetings
- Had a Urban Beautification Committee meeting
- Briefly attended the Library AGM
- Had a library board meeting
- Had a meeting regarding the strategic plan for Chestermere Utilities.
- Had a Chestermere Planning Commission meeting

Councillor Leighton

- November 21 - Regular Council Meeting Attendance
- November 22 - Chestermere Historical Foundation Meeting
- November 23 - Budget Meeting
- Chestermere Library AGM Meeting
- November 24 - Budget Meeting
- November 26 - Budget meeting
- Corresponded with town residents via various issues
- Town Administrative Discussions around new CAO

Councillor Hutchison

- CPC meeting
- Three budget meetings
- Attended to usual council duties

Councillor Christopher Steeves

- West Merganser open house – Nov 23rd - Attended the open house and spoke to residents about their questions and concerns. Some residents questioned the need to not twin the road. Others looked at this proposal favourably.
- CUI - November 22nd - This was the board's initial meeting with the new CEO of CUI, Paul Blaha. Various housekeeping issues were cover as well planning for 2012. Future meetings were planned for December 6th (contracts) and December 13th (strategic plan).
- Budget 2012 – Nov 23, Nov 24th & Nov 28th - Budget deliberations continue. Most departments have now been reviewed and a final budget is getting closer.
- Library Board AGM – Nov 23rd - Briefly attended the AGM. Congratulation to the board for another successful year; 2012 looks even more promising. A big thank-you to Bernie Mallet and his cheque presentation from the loop around the lake.
- Meeting of the whole – Nov 28th - Met with PWC and had a presentation on matters in which they could consult on for the town. Information presented will be considered in the future.
- Paradise Road open house – Nov 29th - Attended the open house and spent the night speaking to people who were passionate about the proposed changes and how it would impact them. I encourage all of our residents to get engaged with their town.
- Calgary Regional Partnership AGM – Nov 30th - Attended

the meeting with Mayor Matthews and some members of planning. Congratulation to Mayor Matthews on her affirmation as Vice Chair of the CRP for 2012.

- Rocky View School Board – Dec 1st - Attended the RVSB open house and had an opportunity to meet with the various trustees and push the needs of Chestermere.
- Chestermere Planning Commission (CPC) – Dec 1st - The commission met and approved a light industrial/commercial project for Rainbow Falls. Construction is scheduled for spring 2012.
- Regular Council Duties – Attended to regular council duties. Included in this were informal discussions with various members of Rockyview council on the required IDP between us. Also had the opportunity to meet and talk with residents about various concerns and questions that they had.
- To clarify the wording on my motion for Eagle Quest, Council Meeting 11/21/11, in section B) of the motion, “and in lieu of the \$79,728 that Eagle Crest Development Ltd owes for the related upgrades to Lift Station 8A, Eagle Crest Developments Ltd agrees to transfer title of a 2.01 acre parcel of land in The Cove (see Attachment) with understanding the Town will keep said land and that it is to be utilized only as park land.”

Councillor Heather Davies

- Attended three Budget Committee Meetings
- Library Board AGM
- West Merganser Upgrade Open House
- Planning Commission
- Usual Council Business: conversations with resident's, ECD upgrades, exotic pet bylaw, municipal taxation, tower at Lakeside Greens Place, West Merganser Drive proposed upgrade feedback and queries on a possible hotel.

J. QUESTION PERIOD

No questions from the gallery.

**11.014.021
473-11**

Moved by Councillor Steeves the regular meeting go In Camera at 4:24 p.m.

CARRIED:

K. IN CAMERA

1. Land – West Chestermere MASP Project Update – Senior Planner, Liz Armitage
2. Land - Chestermere/Rocky View/Calgary Intermunicipal Development Plan Update – Project Planner, Benazir Thaha
3. Personnel - Contract

**11.015.021
474-11**

Moved by Councillor Steeves the regular meeting move back into regular session at 6:12 p.m.

CARRIED:

L. NEW BUSINESS**1. Melcor Road Allowance Land Purchase**

**61.070.022
475-11**

Moved by Councillor Steeves that the Town land adjacent to John Peake Park and Melcor's commercial land be sold to Melcor at a commercial land value established by Town staff.

CARRIED:

2. RockyView Handi-Bus – Budget Item

**53.070.003
476-11**

Moved by Councillor Hutchison that the Handibus budget request be brought forward for consideration in the 2012 budget discussions.

CARRIED:

3. Council Chambers Door

**12.620.004
477-11**

Moved by Councillor Hutchison that Administration have the handle/door lock location on the door leading out of Council Chambers to be changed/moved on the door so that in the event of an emergency, the Chambers is easy to exit.

CARRIED:

M. READING FILE

1. Chestermere Agricultural Society Annual General Meeting, November 22, 2011
2. Altalink, October 2011 Volume 2, Progress Update Re: Langdon to Janet Transmission Project

N. ADJOURNMENT

**11.016.032
478-11**

Moved by Councillor Hutchison that the meeting be adjourned at
6:20 p.m.

CARRIED:

Mayor Patricia Matthews

Tracy Anderson, Director Administration & Legislation