

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE  
TOWN OF CHESTERMERE HELD FEBRUARY 22, 2011 IN  
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

**PRESENT:** Mayor Patricia Matthews  
Deputy Mayor Patrick Bergen  
Councillor Terry Leighton  
Councillor Stu Hutchison  
Councillor Heather Davies  
Councillor Kelsey Johnson  
Councillor Christopher Steeves

**ALSO PRESENT:** Terry Hurlbut, CAO  
Ray MacIntosh, Director of Finance  
Gordon Brookhouse, Assistant Director of Public Works  
John Popoff, Director of Development Services  
Tammy Botsford, Recording Secretary

**GALLERY:** 10 people  
1 media

**CALL TO ORDER**

Mayor Matthews called the meeting to order at 6 p.m.

**A. ADOPTION OF AGENDA**

**11.010.004** Moved by Councillor Bergen that the Agenda be adopted as  
**053-11** presented.

**CARRIED UNANIMOUSLY:**

**B. APPOINTMENTS**

**C. ADOPTION OF MINUTES**

**1. Regular Council Meeting held January 17, 2011**

**11.011.004** Moved by Councillor Steeves that the minutes of the Regular  
**054-11** Council Meeting held January 17, 2011 be adopted as presented.

**CARRIED UNANIMOUSLY:**

**2. Regular Council Meeting held February 7, 2011**

**11.011.005** Moved by Councillor Davies that the minutes of the Regular

**055-11** Council Meeting held February 7, 2011 be adopted as presented.  
**CARRIED UNANIMOUSLY:**

**D. BUSINESS ARISING OUT OF THE MINUTES**

No business arising out of the minutes.

**E. ACTIONS/DECISIONS**

**1. Cheque Listing – February 16, 2011**

**13.010.003** Moved by Councillor Davies that all cheque listings as per the  
**056-11** memo dated February 16, 2011 be accepted as information.  
**CARRIED UNANIMOUSLY:**

**2. Town Audit**

**13.010.006** Moved by Councillor Johnson that the letter of engagement from  
**057-11** Gregory, Harriman & Associates Professional Accountants for the  
Town audit be accepted as presented and that the Mayor and  
CAO are authorized to sign.  
**CARRIED UNANIMOUSLY:**

**3. Local Authorities Pension Plan Audit**

**13.070.006** Moved by Councillor Leighton that the letter of engagement from  
**058-11** Gregory, Harriman & Associates Professional Accountants for the  
Local Authorities Pension Plan audit be accepted as presented and  
that the Mayor and CAO are authorized to sign.  
**CARRIED UNANIMOUSLY:**

**4. Family & Community Social Services Audit**

**13.070.006** Moved by Councillor Steeves that the letter of engagement from  
**059-11** Gregory, Harriman & Associates Professional Accountants for the  
Family & Community Social Services audit be accepted as  
presented and that the Mayor and CAO are authorized to sign.  
**CARRIED UNANIMOUSLY:**

**5. Complaints Response Policy #135**

**11.070.038** Moved by Councillor Bergen that Council adopt the revisions to  
**060-11** Policy 135, being the Complaints Response Policy, as presented  
and including:  
a) Following the annual review of those listed under Complaints  
Response Policy #135, that they are to be notified of results of  
review; and,

- b) Should CAO designate duties, those listed under the Complaints Response Policy #135, are to be notified of said delegation and informed of new contact person; and that said policy be incorporated into the Policy handbook.

**CARRIED UNANIMOUSLY:**

#### **6. Lions Club Advertising**

**77.070.014  
061-11**

Moved by Councillor Leighton that Administration arrange to take advertising on two pages of the Lions 2012 Calendar – being January and July in order to promote Winterfest and Waterfest; at a total cost of \$1,000.

**CARRIED UNANIMOUSLY:**

#### **7. Chestermere Soccer – U13 Team France**

**00.070.013  
062-11**

Moved by Councillor Hutchison that Administration advise the Chestermere Regional Soccer Association that we will not provide a cash donation to their planned trip but we will provide them with Town of Chestermere pins for use as a giveaway during their trip as per Town policy and historical practice.

**CARRIED UNANIMOUSLY:**

#### **8. City of Airdrie, 2015 Summer Games Letter of Support**

**11.070.009  
063-11**

Moved by Councillor Johnson that Council direct Administration provide a letter of support to the City of Airdrie regarding their bid to host the 2015 Summer Games.

**CARRIED UNANIMOUSLY:**

#### **9. Chestermere Historical Society – History Book “Chestermere; A Home for All Seasons” request**

**00.070.016  
064-11**

Moved by Councillor Bergen that the Town of Chestermere donate 200 copies of the history book, “Chestermere; A Home for All Seasons” to the Chestermere Historical Society for fundraising efforts to raise seed money.

**CARRIED UNANIMOUSLY:**

#### **10. Signcraft – Letter of Recommendation**

**11.070.009  
065-11**

Moved by Councillor Leighton that Administration arrange to provide a letter of recommendation for the company “Signcraft” in regards to the good work and high level of service that company has provided to the Urban Beautification Advisory (formerly Streetscape) Committee.

**CARRIED UNANIMOUSLY:**

### **11. Creation of Environmental Initiatives Semi- Advisory Committee**

**43.070.012  
066-11**

Moved by Councillor Leighton that the Town advertise for interested residents volunteer to be members of a newly created Environmental Initiatives semi-advisory committee to communicate the Town's efforts on environmental initiatives and explore Council approved ways of improving the town's environmental impact.

**CARRIED UNANIMOUSLY:**

### **12. SB09-009 – Direct Control (R-2) Rainbow Falls Phase 8**

**61.070.009  
067-11**

Moved by Councillor Leighton approval of the direct control semi-detached DC (R2) elevations for 101-185 Rainbow Falls Boulevard (Rainbow Falls Phase 8), subject to the noted conditions, as stated.

**CARRIED UNANIMOUSLY:**

## **F. BYLAWS**

### **1. Supplementary Assessment Bylaw 006-11**

**26.070.010  
068-11**

Moved by Councillor Steeves that Bylaw 006-11, being the Supplementary Assessment Bylaw be given first reading at this meeting as presented.

**CARRIED UNANIMOUSLY:**

**26.070.010  
069-11**

Moved by Councillor Bergen that Bylaw 006-11, be given second reading at this meeting as presented.

**CARRIED UNANIMOUSLY:**

**26.070.010  
070-11**

Moved by Councillor Hutchison that permission for third reading of Bylaw 006-11 be granted at this meeting as presented.

**CARRIED UNANIMOUSLY:**

**26.070.010  
071-11**

Moved by Councillor Davies that Bylaw 006-11 be given third and final reading at this meeting as presented.

**CARRIED UNANIMOUSLY:**

## **G. CORRESPONDENCE**

1. Links to Learning 2011, Rocky View Schools 4th Annual Charity Golf Tournament, 01/21/11
2. EPCOR, re: City of Calgary Council Fluoride Decision,

02/11/11

**11.012.003  
072-11**

Moved by Councillor Bergen that Information Item G1 and G2 be accepted as information.

**CARRIED UNANIMOUSLY:****H. INFORMATION / MINUTES TO BE ACKNOWLEDGED**

1. Council Calendar – February, March 2011
2. Cenotaph Advisory Committee Minutes, 12/16/10, 01/20/11 (emailed)
3. Marigold Library System, 01/18/11, Freedom to Read Week February 20-26, 2011 (emailed)
4. AUMA/AMSC News for Council & CAOs 02/09/11 (emailed)
5. FCM News, 01/17/11, 02/07/11, 02/09/11, 02/14/11 (emailed)
6. Elected Officials February Course Offerings, 02/11/11 (emailed)

**11.013.003  
073-11**

Moved by Councillor Steeves that Information Items H1, H2, H3, H4, H5, H6 be accepted as information.

**CARRIED UNANIMOUSLY:****I. REPORTS****A. Directors & Staff Reports****B. Councillor's Reports****1. Councillor Steeves**

Council Report ending February 21th, 2011

- Meeting with Mayor Matthews, Deputy Mayor Bergen, and Councillor Leighton in regards to contract (s) with the town.
- Community Services – Have begun working through ``Social Plan`` with Laura Brankovich. Waiting on the final report from our strategic planning session.
- Chestermere Planning Commission (CPC) - Organizational meeting was held. Best wishes of success to our new chair and vice chair. Applications were heard on the closing of Chestermere Lake Road right of way. And conditional approval was given for a child care facility in East Lakeview pending development conditions and provincial approval. Discussion was held with Melcor on potential development opportunities in town centre. Feedback was provided for them to consider.
- Received phone call in regards to snow plowing/removal in

town.

## **2. Councillor Johnson**

- January 18, CRCA meeting relay for life presented, beginning to search out contractors for upgrades to the existing building
- January 19, Mayor and CAO sign the Fire Agreement with RVCFS
- January 20, met with SSGT Henry of RCMP and Tracy Anderson, Chris Lamb, regarding RCMP and CPO's working relationship, this was a beginning and subsequent meetings have brought new light to this arrangement that allows for better clarity from both sides
- January 21, SCREM Dana Woodworth new director of AEMA spoke, HR to host a flood planning meeting for spring floods
- February 17, CUI steering meeting
- February 17, AHS regarding ambulance to be housed in Chestermere, this is a developing story but looks extremely positive.

## **3. Councillor Leighton**

### Council Report Ending February 21th, 2011

- Met with Mayor Matthews, Deputy Mayor Bergen, and Councillor Steeves to discuss various contracts with the town.
- Attended Chestermere Planning Commission (CPC)
  - Organizational meeting was held
  - Applications were heard on the closing of Chestermere Lake Road right of way.
  - Conditional approval was given for a child care facility in East Lakeview pending development conditions and provincial approval.
  - Meeting with Melcor on potential development opportunities in town centre. Feedback was provided for them to consider.
- Attended Urban Beautification meeting and discussed joint meetings with Cenotaph and Visioning Committees and also putting out bids for Town Art
- Received phone call in regards to snow plowing/removal in town
- Talked with Business Owner and given a copy of False Alarm Warning Letter from Town suggesting next time they will be fined....need clarification please

#### **4. Councillor Hutchison**

- Attended Policing Committee meeting
- Attended Cenotaph Advisory Committee meeting
  - Remembrance Day Committee meeting
- Attended CCRRB meeting regarding funding allocations & presentations
- Spoke with residents about snow concerns
- Reminder to gallery regarding an upcoming meeting March 14 between the Parks, Urban Beautification and Cenotaph Advisory Committees to discuss future plans for Anniversary Park.

#### **5. Councillor Davies**

Council Report Ending February 21, 2011

- Attended Chestermere Planning Commission (CPC)
- Library Board meeting
- Cenotaph Committee Meetings
- Regular Council duties with phone calls, emails and attended a coffee klatch with a group of women from ECD.

#### **6. Deputy Mayor Bergen**

- Had a meeting to complete the work plan for the new Project Management process. Will be meeting again on the 28<sup>th</sup> to finalize and get ready for rollout.
- Met with Mayor Matthews, Councillor Leighton, and Councillor Steeves for contract discussions
- Had a CPC meeting that included;
  - an organizational meeting
  - an application for addressing the road allowance from the now defunct Merganser bridge
  - an application for a child care facility on East Lakeview
  - a potential new business in the town centre.
- Had a library board meeting where the prime focus is hiring the new Director. It looks like they have a great interview process lined up and some good candidates.
- Had a Spray Park Committee meeting. As the mandate and name of this committee have changed there is some interest in recruiting more people to help with the fundraising process. A date to remember is March 17th in Council Chambers where an update will be given and recruitment for volunteers to help with fundraising

will occur. There will be 5 separate things for people to work on. Alan and I will also be meeting with the CRCA board to go over the Spray Park and look for support for the location. A complete fundraising plan has also been drafted.

- The project plan for the Town dashboarding project is near completion and information will go out over the next week or two to the Directors and Council.

## **7. Mayor Matthews**

Report for Tuesday the 22nd of February:

- The grandson of the first cabin owners on the lake has sent us some historical pictures. I've printed them and Tammy will have them for Tuesday night. Amazing and our profound thanks to Daniel Stark for providing them to us.
- Andrew Marriott from Tim Horton's has generously offered the Town some small permanent briquette-type bbq's for our lakefront parks. Is Council interesting in having staff pursue this offer? If so then can Terry please direct this to the appropriate staff person who is working with the Anniversary Park committee who can also coordinate with Parks staff?
- Met with Lions rep. re calendars for fundraising
- Met with CUI steering committee to review Board advertising and application status with Municipal Affairs
- Met with the Principal and Vice Principal of Prairie Waters Elementary as well as local Parent Council reps regarding the RVSD community engagement session
- Attended the RVSD community engagement session with multiple members of our local Parent Councils as well as other community members and Mayors within the School District and members of the local RCMP detachment in Strathmore and Chestermere. Questions were focused on today's "Digital Natives" and how our children of all ages should be supported both in school and within the community.
- Attended a Community Services Board meeting to discuss community relationships with various partners such as the Food Bank and senior's groups.
- Attended a United Way Partnership meeting where upcoming Easter Egg Hunt fundraiser was discussed
- Updated Library staff on some of the new buildings and upcoming projects happening around Town

- Attended a meeting with Parent Link Director Tanya Galey, Community Services Board Chair Steve Grande and representatives from Alberta Children's services to discuss Parent Link centre in Strathmore currently operated by the Chestermere Parent Link Centre
- Discussed new Environmental Initiatives Committee with staff to lay out process for committee to hand work over to staff when project needs to be implemented
- Attended the AUMA Mayor's Caucus for municipalities over 10,000 people. There the municipal funding plan for going forward into the Provincial election was laid out and key messages we given so that each community can relay them to their residents.
- Regular citizen interaction about Town.

**J. QUESTION PERIOD**

*Regular Meeting of Council recessed at 6:46 p.m.*

*Regular Meeting of Council resumed at 8:50 p.m.*

**K. IN CAMERA**

**L. NEW BUSINESS**

**1. Bylaw 022-10, Land Use Bylaw**

**26.070.015  
074-11**

Moved by Councillor Bergen that Bylaw 022-10, being the Land Use Bylaw be given second reading at this meeting as presented.  
**CARRIED UNANIMOUSLY:**

**26.070.015  
075-11**

Moved by Councillor Davies that Bylaw 022-10 be given third and final reading at this meeting as presented.  
**CARRIED UNANIMOUSLY:**

**2. Bylaw 024-10, Amendment to Rainbow Falls Outline Plan Phase 9**

**26.070.015  
076-11**

Moved by Councillor Johnson that Bylaw 024-10, being the Amendment to Rainbow Falls Outline Plan Phase 9 Bylaw, be given second reading at this meeting as presented.  
**CARRIED UNANIMOUSLY:**

**26.070.015  
077-11**

Moved by Councillor Bergen that Bylaw 024-10, be given third and final reading at this meeting as presented.  
**CARRIED UNANIMOUSLY:**

**3. Bylaw 015-10, Westmere Stage 6 Outline Plan Amendment and Land Use Re-designation**

*Councillor Steeves declared a pecuniary interest and withdrew from Council Chambers at 9:15 p.m.*

**26.070.015  
078-11**

Moved by Councillor Bergen that Bylaw 015-10, being the Westmere Stage 6 Outline Plan Amendment and Land Use Re-designation Bylaw, be given second reading at this meeting as presented.

**DEFEATED:**

*Councillor Steeves returned to Council Chambers at 9:43 p.m.*

**M. READING FILE**

1. The Town of Crossfield to Calgary Regional Partnership, Re: AltaLink Proposed 500kV Transmission Line, 12/23/10

**N. ADJOURNMENT**

**11.016.004  
079-11**

Moved by Councillor Bergen that the meeting adjourn at 9:45 p.m.

**CARRIED UNANIMOUSLY:**

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Mayor Patricia Matthews

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Terry Hurlbut, CAO