

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE
TOWN OF CHESTERMERE HELD JUNE 20, 2011 IN
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

PRESENT: Mayor Patricia Matthews
Deputy Mayor Kelsey Johnson
Councillor Christopher Steeves
Councillor Heather Davies
Councillor Stu Hutchison
Councillor Patrick Bergen
Councillor Terry Leighton
Terry Hurlbut, CAO

ALSO PRESENT: Ray MacIntosh, Director of Finance
Tracy Anderson, Director of Administrative & Legislative Services
Blake Termeer, Director of Public Works
Donna McCallum, Assistant Director of Public Works
John Popoff, Director of Development Services
Chen Peng, Assistant Director of Development Services
Patricia Sproule, Director of Community Services
Tammy Botsford, Recording Secretary

GALLERY: 8 people
1 media

CALL TO ORDER

Mayor Matthews called the meeting to order at 6:03 p.m.

A. ADOPTION OF AGENDA

11.010.017 Moved by Councillor Davies that the Agenda be adopted as
244-11 amended.

Added to agenda:

B. Appointments:

2. Snow Removal Policy, Invoice Waive Request

I. Reports:

2. Development Services, Director Popoff. Lift Station 10 Project
3. Administrative & Legislative Services Department, Director
Anderson – 2011 Municipal Census result

K. In Camera:

3. Land - CRCA

L. New Business:

1. Triathlon, July 17, 2011
2. Bylaw 014-11, Land Use Re-designation
3. New RCMP Station
4. West Chestermere Context Study

CARRIED:

B. APPOINTMENTS

1. Chestermere Rotary Club – Guests Bill Quinney
2. Snow Removal Policy – Invoice waive request

C. ADOPTION OF MINUTES

1. Regular Council Meeting held June 6, 2011

**11.011.018
245-11**

Moved by Councillor Johnson that the minutes of the Regular Council Meeting held June 6, 2011 be adopted as amended:
Page 6 – Councillor Steeves Report – remove duplicate mention of RBC Grand Opening attendance.

CARRIED:

D. BUSINESS ARISING OUT OF THE MINUTES

No business arising out of the minutes.

E. ACTIONS/DECISIONS

1. Cheque Listing – June 15, 2011

**13.010.090
246-11**

Moved by Councillor Davies that Council accept the cheque listing report as of June 15, 2011 as information.

CARRIED:

2. AltaLink Transmission Line

**00.070.065
247-11**

Moved by Councillor Steeves that Council object to the Proposed AltaLink Langdon to Janet Transmission Line running through the Town of Chestermere and support the alternate route which does not affect the Town of Chestermere and that the Mayor will draft a letter to AltaLink outlining the concerns raised by staff and Council.

CARRIED:

3. Design Guidelines

**61.070.025
248-11** Moved by Deputy Mayor Johnson that Council accept report of information purposes and authorize staff to proceed with cancelling the Form Based Code Project and initiating the Design Guideline Project.

CARRIED:

4. Provision of Garbage Collection Service to Acreage Areas

**43.070.004
249-11** Moved by Councillor Steeves that Council approve that collection of residential garbage services not be extended to acreage owners at this time.

CARRIED:

**43.070.004
250-11** Moved by Councillor Hutchison that Council direct staff to send a second letter to affected residents regarding residential garbage services extended to acreage owners. The letter will request acreage owners feedback as to whether they want or do not want garbage services provided by the Town and it will be stated in the letter that unless a 2/3 majority agree with the provision of these services, the issue will not be revisited for the next two years until June 2013.

CARRIED:

5. Airdrie Air Show Loan of Pumper Truck

**23.040.001
251-11** Moved by Deputy Mayor Johnson that Council approve the loan of 59A to the RVFCS for the Airdrie Air Show July 15, 16, 17, 2011.

CARRIED:

6. Parent Link Audit

**13.070.034
252-11** Moved by Councillor Bergen that Council accepts the Parent Link Audit report for the period ending March 31, 2011.

CARRIED:

7. LAPP Audit

**13.070.034
253-11** Moved by Councillor Davies that Council accepts the Local Authorities Pension Plan audit report ending December 31, 2010.

CARRIED:

8. Outdated Policies 827, 829

11.070.038 Moved by Councillor Bergen that Council rescind Policy 827 and

254-11

829.

CARRIED:

9. Town of Chestermere Vision, Mission and Values

12.040.002
255-11

Moved by Councillor Leighton that Council approve the Vision, Mission and Value statements of the Town of Chestermere which are:

Vision: “Chestermere, Alberta’s Oasis: the recreation and relaxation capital!”

Mission: Through innovative planning and community consultation, we are building an exceptional place to call HOME.

Values: industriousness; diplomacy; bravery; good ethics; teamwork; and humour.

CARRIED:

Regular Meeting of Council recessed at 6:59 pm. for Public Hearing scheduled at 7 p.m.

Regular Meeting of Council resumed at 7:20 p.m.

F. BYLAWS

1. Bylaw 043-08, Amendment to Waste Management Bylaw

26.070.009
256-11

Moved by Mayor Matthews that Bylaw 043-08, being the Amendment to Waste Management Bylaw be amended as follows:

- Section 17 be changed to “Effective September 1, 2011, the Town shall provide a weekly standard collection service of two (2) receptacles or four (4) garbage bags to all residential properties located within the collection area.”
- Section 21 be changed to “Effective September 1, 2011, any additional residential waste over the two (2) receptacle or four (4) garbage bag limit must have an extra bag sticker affixed in a visible location or the additional residential waste will not be collected.”
- That there will be a two-week grace period once implementation of bylaw takes place; and,
- A receptacle will be no larger than 124 litres in size (average residential receptacle/garbage can).

CARRIED:

Regular Meeting of Council recessed at 7:33 pm. for Public Hearing scheduled at 7:30 p.m.

Regular Meeting of Council resumed at 8:15 p.m.

G. CORRESPONDENCE

1. Alberta Municipal Affairs, May 31, 2011 – AR51151, Municipal Grants Information Booklet
2. Alberta Solicitor General and Minister of Public Security, June 9, 2011 – AR17210, Municipal Grant Assistance
3. Town of Strathmore, June 1, 2011 – Centennial Celebration Invitation

**11.012.011
257-11**

Moved by Councillor Bergen that Correspondence items G1, G2, G3 be accepted as information.

CARRIED:

H. INFORMATION / MINUTES TO BE ACKNOWLEDGED

1. Council Calendar – June, July 2011
2. AUMA/AMSC News for Council & CAOs, 06/06/11, 06/13/11 (emailed)
3. FCM News - Weeks of June 6, June 13 (emailed)
4. Remembrance Day Committee Meeting Minutes (January 20, February 17 and April 15th, 2011) (emailed)
5. Marigold Report, May 26, 2011
6. Historical Society, June 14, 2011 (emailed)

**11.013.011
258-11**

Moved by Councillor Davies that Information items H1, H2, H3, H4, H5, H6 be accepted as information.

CARRIED:

I. REPORTS

A. Directors & Departments Reports

1. Finance Department, Director MacIntosh - Financial Presentation
2. Development Services Department, Director Popoff – Lift Station 10 Update, with Craig Bonneville of EPCOR
3. Administrative & Legislative Services Department, Director Anderson – 2011 Municipal Census results – 14,682 population, an increase of 2.97%

B. Council Reports

Mayor Matthews

- Met with Graeme Melton from Melcor regarding community updates
- CRP Executive meeting where Provincial letter from Municipal Affairs asking for updates to rural situation was discussed
- Met with Dan Shute of WID re updates on final paperwork for land sale
- Attended the Alberta Volunteer of the Year award presentation for Jennifer Peddlesden, a finalist, who generously donated her prize money to the Library. Congratulations Jen!
- Met with residents and our legal firm regarding outstanding issues with Barry Windsor
- Several CUI meetings to determine ad for Board members and CEO as well as interviews for headhunting firm related to CEO search
- Attended the Premier's announcement in Airdrie for a new school in Chestermere, along with DM Johnson. Congratulations to the hard working parent groups and our school trustee, Bev LePeare that helped to make this happen.
- Met with Prime Funds re proposed health centre, along with Patty Sproule
- Attended the Art Guild sale at the Rec. Centre. This town has some great talent and I would encourage all residents to attend next year.
- Met with residents concerned with the proposed Alta Link route going from Langdon to Calgary. Alta Link was then contacted and I would like to ask Council to approve a letter be sent to AltaLink stating the Town's preferred route that does not intersect future business park land.
- Met with Camp Chestermere Director Frank Littel and Board Member Ken Ritchie re future relationships. The Camp has agreed to provide Council with bi-annual updates on projects happening in the future.
- Worked the drive-thru window and front counter on Camp Day at Tim Horton's with John Morris, Bruce MacAllister and various RVFS members such as Deputy Garth Rabel, Captain Craig Passmore and more.
- Attended the Health Committee's doctor recruitment BBQ
- Attended the Jugo Juice grand opening. Congratulations to all those involved in this successful event!
- Several update meetings with DM Johnson and CAO Terry

Hurlbut

- Attended a United Way fundraising meeting. Octoberfest fundraiser is set for Oct. 15 so please contact 403-207-7060 for tickets. Oompahpah!
- Attended a very elegant Town committee volunteer wine and cheese event. Thanks to all who came out and to Nancie, Megan and everyone else on staff for putting together a great evening.
- Attended a CLOA/WID/staff wrap up event to say thanks for everyone's hard work on the land sale.
- Communicated with a resident who is concerned over licensing requirements for provincially licensed day homes in Chestermere. She has pointed out that no other community in the surrounding area, including Calgary, have a requirement for a Major Business permit. With Council's permission I would ask that staff investigate the need for Major Home Business permits when it comes to day homes and report back to Council with their findings.
- Met with a resident concerned with storm water flowing from his neighbour's property onto his over a retaining wall. With Council's permission I would ask that CAO Terry Hurlbut investigate the issue and report back as to potential mitigation measures.
- Attended an AUMA Mayor's caucus for Town's over 10,000 population. A few PC leadership candidates presented including Doug Griffiths, Allison Redford and Ron. Leaders of the Alberta Party, Liberals and Wildrose also presented their party platforms and took questions.
- Spoke with Teri McKinnon of Bow Valley College and she has extended an invitation to Council to attend a presentation at the end of August with PC Candidate and MLA Doug Griffiths on his book, 13 Ways to Kill a Community. Is this of interest to Council at this time?
- Attended the Station 59 grand opening. Very well organized event and thrilled to see so many people in attendance. DM Johnson did a great job emceeing and it was wonderful to see partners from RockyView County, RockyView Fire Services, Alberta Health, the Cadets and Emergency Management Committee members in attendance. A special thanks to Melcor Development's president Ralph Young and Jim and Pat Lawrence for their attendance and participation at this historic event.
- Sadly, Councillors Bergen, Davies, Hutchison and I also attended the celebration of life service for a long-serving SAA committee member, Chuck Avramovich. Chuck's well thought out comments and input have been sorely missed

on our committee and his presence will be forever missed in our Town and others.

- Met with MLA Morton and Council
- Attended the Federation of Canadian Municipalities in Halifax from June 2 to June 6th. While the conference offered the opportunity to hear many different keynote speakers such as Nik Nanos from Nanos research and the leader of the Federal Opposition, Jack Layton it was not well organized this time and this resulted in overlaps of study tours and presentations. I did get some very critical information on recycling as well as composting that I will share with Council and staff. The most interesting statistics came from a gentlemen who was contracted by Glad to investigate blue bag recycling versus blue box or bins. I have his business card if we would like him to present those findings to Council. I attended a session on Brownfield development that featured different options for communities our size when it comes to implementing commercial development in an existing town site. I had the opportunity to attend a session on water loss prevention and one on storm water management in the harbour in Halifax. Storm water is a very sensitive subject in Chestermere and I learned that Halifax cleans its storm water to roughly the same standards we do!
 - Councillors Bergen, Hutchison and I also attended the resolutions sessions for FCM which have resulted in the Federal Government looking at stricter legislation surrounding medical marijuana growers, to protect municipalities. We also attended the elections to the Board from Alberta and the very well presented opening and closing ceremonies and had a chance to chat with Alberta Municipal Affairs.

Deputy Mayor Kelsey Johnson

- Had a couple of Chestermere Utilities Inc. meetings where we have selected a firm to assist with choosing a CEO as well as progressed through the process of choosing 2 board members.
- Emergency Management meeting received the final report on the exercise done on May 12, starting to work on recommendations of this report
- WID – CLOA – Town, BBQ for the Lakefront deal being completed
- CRCA meeting, lots of work going on towards, building new facilities
- Opening of the Chestermere Emergency Services Center,

Nancie & Megan did a fantastic job putting it on, Garth Rabel from the County was able to provide quite a spread at zero cost to with the town or the county, Thank you to everyone for their support.

- Met with MLA Morton and Council

Councillor Patrick Bergen

- Had a couple of Chestermere Utilities Inc. meetings where we have selected a firm to assist with choosing a CEO as well as progressed through the process of choosing 2 board members
- Attended the FCM in Halifax. This event had some good sessions related to infrastructure and funding, parks as well as a lot of networking
- Had a few meetings related to the Spray Park. Will be reviewing the timelines at an upcoming meeting based on the process required to secure the land from RockyView
- Attended the Committee Appreciation night
- Attended a wrap up event for the WID transfer deal
- Attended the grand opening of the new fire hall
- Met with MLA Morton and Council

Councillor Heather Davies

- **Annual Senior's Tea** - A garden theme celebrated the event this year. I've had the pleasure of attending on behalf of Town Council for 10 years and always look forward to seeing this lively group. Many that attend are grassroots Chestermere residents and the memories they share are wonderful!
- **East and West Chestermere Drive Upgrade Project Open House** - A long awaited project will soon be underway and feedback was very positive. Thanks to all the staff that were on hand to assist with resident questions.
- **Surface Water Sampling** - Alberta Lake Management Society (ALMS) Lakewatch Technician Jessica Davis and long time resident Kathy Speck and I began sampling this week. The Lakewatch Program is a volunteer monitoring program that gathers data to map water quality for Alberta Environment.
- **Town Committee Appreciation Wine and Cheese** An opportunity to thank residents that volunteer their time to make our community the best it can be!
- **Cenotaph/Remembrance Day Committee Meeting** - Moving forward with plans for the 2nd Annual

Remembrance Day Service. Discussion on Cenotaph design and location.

- **Shepard Regional Drainage Open House**
- **Western Irrigation District, Lakefront Owners Board and Council** - Conclusion of the land transfer between Lakefront Owners and WID.
- **Grand Opening of the Fire Hall** - Congratulations to DM Kelsey Johnson, Planning Committee Members and staff, Nancie Huneault and Megan Smienk for the tremendous program for the Grand Opening. The highlight was to see Mayor Matthews and DM Johnson accompanied by former Summer Village Fire Chiefs Wayne Paquette and Roy Berg drive the fire trucks through the ribbon!
- **Celebration of Life Chuck Avramovich**, long time former SAA Member
- **ALMS Fall Workshop September 30 & October 1** - Ongoing planning meetings and registration is now open! I am thrilled The Chestermere Art Guild will be show casing their art at this provincial workshop. A great partnering opportunity. ALMS workshop registration page. Go to <http://alms2011workshop.eventbrite.com/> Tentative program and the registration link. <http://www.alms.ca/content.php?content=63>
- Met with MLA Morton and Council

Councillor Hutchison

- Ongoing support and conversations with East Chestermere Drive residents regarding Shaw Cable work
- **Grand Opening of the Fire Hall**
- **Celebration of Life Chuck Avramovich**, long time former SAA Member
- Met with MLA Morton and Council

Councillor Leighton

- Attended WID/CLOA BBQ
- Chestermere Community Services - proof read document and added input regarding town vision
- Chestermere Historical Foundation - investigating issues regarding whereabouts of government grant monies that were applied for last year
- Met with MLA Morton and Council

Councillor Christopher Steeves

- **CUI board meeting** – Attended board meeting on June 14th. A meeting was held with the organizations that will carry out the CEO search. Initial information was reviewed

and homework was assigned. Applications for the two open board positions were reviewed and candidates for interviews were selected.

- **ECD & WCD Open House** – Attended the open house and had an opportunity to discuss proposed changes to the roads and the reasons and rational behind those decisions with residents. Though some residents were looking for changes to suit their personal choices, all in all everyone I spoke to was looking forward to seeing this project completed.
- **Health Committee Open House** – Had an opportunity to meet with residents and doctors interested in Chestermere securing PCN in town.
- **Volunteer Appreciation** - A huge thank-you to all the residents who take time from their busy lives and time from their family to volunteer with the town. That night was just a small token of our appreciation for all that you have given. I encourage everyone in town to look at what interest them and to contact the town to see if there is an area in which they can volunteer.
- **WID / CLOA land deal wrap up** – I was excited to be part of this and to have a small part in resolving this long time outstanding matter. It was great to be at this event and see the contentment on everyone face. A huge thank-you to the WID and CLOA and their willingness to resolve this. As well, thank-you to Mayor Matthews and her leadership on this; as well to Michelle Lavalee and her work to finalize the paperwork.
- **Fire Hall Grand Opening** – Congratulation to all our firefighter and to their new home.
- **Regular Council Duties** – Attended to regular council duties. Including residential concerns in regards to the nature in which town vehicles are being driven.

11.014.010 J. QUESTION PERIOD
259-11

Moved by Councillor Steeves for the meeting to move In Camera at 9:16 p.m.

CARRIED:

K. IN CAMERA

- 1. Land – West Chestermere Context Study**
- 2. Legal – Future of Highway 1A**

3. Land - CRCA

11.015.010 Moved by Councillor Hutchison for the meeting to move out of In
260-11 Camera at 10:30 p.m. **CARRIED:**

L. NEW BUSINESS

1. Triathlon, July 17, 2011

72.070.007 Moved by Councillor Bergen that Council supports the Triathlon,
261-11 July 17, 2011 subject to the satisfaction of Town staff and adequate documentation, agreements to be signed by event organizers. That John Morris Way and John Peake Park be closed to motor vehicle traffic from 6 a.m. to noon and that an alternate boat launch be identified by Town staff so that there is minimal disruption to boat launch access users. **CARRIED:**

2. Bylaw 014-11, Land Use Re-Designation

26.070.015 Moved by Councillor Bergen that Bylaw 014-11 be given second
262-11 reading at this meeting as presented. **CARRIED:**

26.070.015 Moved by Councillor Davies that Bylaw 014-11 be given third and
263-11 final reading at this meeting as presented, subject to further information received regarding alternate road names for the community. **CARRIED:**

3. New RCMP Station

21.070.007 Moved by Deputy Mayor Johnson that Council recommends
264-11 Administration to prepare a project brief to undertake to develop plans for construction of a new RCMP station, with a view to commence construction in the Spring 2012, with a preliminary budget of \$4.5 million, and to secure a certified Project Manager to be contracted to manage all aspects of this venture. **CARRIED:**

4. West Chestermere Context Study

61.070.012 Moved by Councillor Steeves that Development Services
265-11 Department be instructed to present the West Chestermere Context Study for 1st reading at the July 18, 2011 Council meeting. **CARRIED:**

M. READING FILE

1. Minister for Seniors and Community Supports –World Elder Abuse Awareness Day June 15.

N. ADJOURNMENT

**11.016.017
266-11**

Moved by Mayor Matthews that the meeting adjourn at 10:35 p.m.
CARRIED:

Mayor Patricia Matthews

Terry Hurlbut, CAO