

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE  
TOWN OF CHESTERMERE HELD JUNE 6, 2011 IN  
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

**PRESENT:** Mayor Patricia Matthews via teleconference  
Deputy Mayor Kelsey Johnson  
Councillor Christopher Steeves  
Councillor Heather Davies  
Terry Hurlbut, CAO

**ATTENDING COUNCIL BUSINESS OUT OF PROVINCE:**  
Councillor Stu Hutchison  
Councillor Patrick Bergen

**ABSENT:** Councillor Terry Leighton

**ALSO PRESENT:** Ray MacIntosh, Director of Finance  
Tracy Anderson, Director of Administrative & Legislative Services  
Blake Termeer, Director of Public Works  
John Popoff, Director of Development Services  
Patricia Sproule, Director of Community Services  
Tammy Botsford, Recording Secretary

**GALLERY:** 5 people  
1 media

**CALL TO ORDER**

Deputy Mayor Johnson called the meeting to order at 1 p.m.

*Mayor Matthews joined the Council meeting via tele-conference. Stated for the record, that unless her Worship was opposed to a motion, to consider silence as in favour when voting.*

**A. ADOPTION OF AGENDA**

Moved by Councillor Davies that the Agenda be adopted as amended.

*Added to agenda:*

**L. New Business:**

1. Policy 803 Amendment
2. Committee Organization
3. Bylaw 014-11 First Reading – Westmere Stage 6 Outline Plan

**CARRIED:**

**B. APPOINTMENTS**

1. Transit Feasibility Study – Guests Chris Jordan and David Cooper with Calgary Transit.

Direction to staff from Council: Cancel June 21, 2011 Open House at Town Hall and reschedule for September.

**C. ADOPTION OF MINUTES**

**1. Regular Council Meeting held May 16, 2011**

Moved by Councillor Steeves that the minutes of the Regular Council Meeting held May 16, 2011 be adopted as presented.

**CARRIED:**

**D. BUSINESS ARISING OUT OF THE MINUTES**

No business arising out of the minutes.

**E. ACTIONS/DECISIONS**

**1. Cheque Listing – June 1, 2011**

Moved by Councillor Davies that Council accept the cheque listing report as of June 1, 2011 as information.

**CARRIED:**

**2. Council Monthly Report as of April 30, 2011**

Moved by Councillor Steeves that Council accepts the Monthly Report comparing operating revenues and expenses to budget as of April 30, 2011, as information

**CARRIED:**

**3. 2011 Capital Project – Weed Harvester Barge**

Moved by Councillor Steeves that Council approves the changes to the 2011 Capital Budget of:

- Weed Harvester Barge will be financed by reserve.
- 25% of East Chestermere Drive reconstruction will be financed by Federal Gas Tax Fund.

**CARRIED:**

**4. Garbage Charges and Seasonal Shut-Off**

Moved by Mayor Matthews that Council deny the request to reverse the garbage bill for four months to the inquiring Oakmere resident.

**CARRIED:**

**5. Potential Emergency Medical Services Lease**

Moved by Deputy Mayor Johnson that Council approve That the Town of Chestermere provide the use of an Ambulance Bay, as well as, dorm and office space, at the Chestermere Fire Hall, for an initial period of one year, at a cost of \$1.00. Subsequent to the first year, an ongoing lease may be negotiated which will be mutually beneficial to both Alberta Health Services and Town of Chestermere.

**CARRIED:**

**6. Policies to be Reviewed – Policy 307 Withdrawal and Discharge of Caveats**

Moved by Councillor Steeves that Council rescind Policy 307 (formerly Policy 607).

**CARRIED:**

**7. Policy 802 – Committee Meeting Policy**

Moved by Councillor Davies that Policy #802 being the Committee Meeting Policy be approved as amended.

**CARRIED:**

**8. Rescind Policies 302, 306**

Moved by Councillor Deputy Mayor Johnson that Council rescind Policy 302 and 306.

**CARRIED:**

**9. Rescind Policy 113 and Revise Policy 735**

Moved by Councillor Steeves that Council rescind Policy 113 and that Policy 735 be approved effective immediately as amended.

**CARRIED:**

**F. BYLAWS**

**1. Bylaw 011-11, Amendment to Chestermere Planning Commission Bylaw**

Moved by Councillor Steeves that Bylaw 011-11, being the Amendment to Chestermere Planning Commission bylaw given first reading at this meeting as presented.

**CARRIED:**

Moved by Mayor Matthews that Bylaw 011-11 be given second reading at this meeting as presented.

**CARRIED:**

Moved by Deputy Mayor Johnson that Bylaw 011-11 be given permission for third reading at this meeting as presented.

**CARRIED UNANIMOUSLY:**

Moved by Councillor Davies that Bylaw 011-11 be given third and final reading at this meeting as amended.

**CARRIED:**

**2. Bylaw 013-11, Unsightly Property Bylaw**

Moved by Councillor Davies that Bylaw 013-11, being the Unsightly Property Bylaw be given first reading at this meeting as amended.

**CARRIED:**

Moved by Councillor Steeves that Bylaw 013-11 be given second reading at this meeting as amended.

**CARRIED:**

Moved by Mayor Matthews that Bylaw 013-11 be given permission for third reading at this meeting as amended.

**CARRIED UNANIMOUSLY:**

Moved by Deputy Mayor Johnson that Bylaw 013-11 be given third and final reading at this meeting as amended.

**CARRIED:**

**G. CORRESPONDENCE**

1. Wedding Pavilion, J. Bladon, May 25, 2011
2. Chestermere Agriculture Society, May 10, 2011
3. Cerebral Palsy Association, May 19, 2011
4. Alberta Transportation (AR47872) May 12, 2011
5. Premier's Invitation - Economic Strategy on June 23, 2011

Moved by Councillor Davies that Correspondence items G1, G2,

G3, G4, G5 be accepted as information.

**CARRIED:**

## **H. INFORMATION / MINUTES TO BE ACKNOWLEDGED**

1. Council Calendar – June 2011
2. AUMA/AMSC News for Council & CAOs, 05/23/11, 05/30/11 (emailed)
3. FCM News - Weeks of May 23, May 30 (emailed)
4. MLA Link, May 26, 2011 (emailed)
5. The Municipal Climate Change Action Centre announces New Initiative, AUMA, May 27, 2011 (emailed)
6. Community Futures May 5, 2011 Meeting Minutes (emailed)
7. Community Futures Notification of Annual General Meeting (June 23, 2011) (emailed)
8. Urban Beautification Committee Meeting Minutes, April 2011 (emailed)
9. Municipalities Helping Slave Lake, May 30, 2011 (emailed)

Moved by Councillor Steeves that Information items H1, H2, H3, H4, H5, H6, H7, H8, H9 be accepted as information.

**CARRIED:**

## **I. REPORTS**

### **A. Directors & Departments Reports**

1. Community Peace Officer April Report
2. Financial Presentation – Director MacIntosh
3. Development Services – Progress Update East & West Chestermere Drive Project
4. Administration, Director Anderson – Update on proposed triathlon

### **B. Council Reports**

#### **Councillor Christopher Steeves**

- **CUI board meeting** – Attended board meeting on May 25<sup>th</sup> and May 31<sup>st</sup>. Advertising has been placed for the two additional board members and applications have begun to filter in. Reviewed the applications for the organizations that will carry out the CEO search and asked PWC to finalize that undertaking.
- **Committee Chair Training** – Attended this training that was put on by the Town. This should help in making our committees more focused and provide a standard approach

across all committees.

- **RCB Grand Opening** – Attended this event with Deputy Mayor Johnson and Councillor Davies. The weather was cold but the welcome was warm. I wish nothing but success to RCB here in town.
- **3125 Army Cadet Ceremony** – Attended on behalf of the Town. Congratulation to all who participated.
- **Regular Council Duties** – Attended to regular council duties.

#### **Councillor Terry Leighton**

- **Urban Beautification Committee** – Focused on the Rose garden vision and design. Bike racks and benches placed in strategic locations through town.
- **CPC Meeting** – cancelled
- **SDAB Meeting** - cancelled
- **Historical Committee Meeting** – Still waiting for final go ahead from Jen P.
- **SRDP Meeting** – could not attend as it conflicted with work related duties
- **Regular Council Duties** – Attended to regular council duties. Also fielded calls on how progress is coming for ECD and WCD and timelines for completion and progress. Had some discussions with a few residents wanting what's happening on Merganser Drive heading east.

#### **Councillor Heather Davies**

- **Ducks Unlimited Luncheon** - Ducks Unlimited Canada President Jack Hole announced the conservation of more than 900 hectares (2,200 acres) of prime wetland and waterfowl habitat in southern Alberta. Environment Canada contributed \$1 million dollars to DUC for this project, The Bullshead Conservation Area.
- **Cenotaph Committee Meeting** - Discussion on concept design for the Cenotaph and planning for the 2011 Remembrance Day Service.
- **Library Board Meeting** - Discussed budget and ongoing operations of the Chestermere Public Library.
- **Royal Bank of Canada** - Attended the Grand Opening June 4th along with DM Johnson and Councillor Steeves for the ribbon cutting. The highlight was a cheque

presentation for \$5,000.00 to Library Board Chair Marilyn King and Library Foundation representative Ruth Wright

- **Mocha Monday** – attended with Deputy Mayor Johnson at the High School
- **Regular Council Duties** – Emails, communication and correspondence with residents

#### **Councillor Patrick Bergen**

- **FCM Conference Halifax**
- **Regular Council Duties** – Emails, communication and correspondence with residents.
- **Spray Park Committee**

#### **Councillor Stu Hutchison**

- **FCM Conference – Halifax** – *full report will be submitted for next Council*
- **Policing Committee**
- **Committee Chair Training** – Attended this training that was put on by the Town. This should help in making our committees more focused and provide a standard approach across all committees.
- **Regular Council Duties** – Usual calls and correspondence with residents.

#### **Deputy Mayor Kelsey Johnson**

- **Rocky View County Fire** - Met with Ken McMullen and Ted Gard from Rockyview County regarding our fire service:
  - Fire Bylaws
  - Member movement
  - Past operation
  - Vision for regionalization
  - 59A as a spare truck
  - Grand Opening
  - Monthly report Lack there of
  - Union update
- **Royal Bank of Canada** - Attended the Grand Opening June 4th along with Councillors Davies and Steeves for the ribbon cutting. A cheque presentation for \$5,000.00 to Library Board Chair Marilyn King and Library Foundation representative Ruth Wright

- **Policing Committee** - Had a presentation regarding the Safe Communities and Neighborhoods Act
- **Emergency Services Centre** - Met with Megan a couple of times regarding the Grand Opening
- **CUI meetings** - two meetings, this is moving along very well
- **Mocha Monday** - attended with Councillor Davies at the High School

### **Mayor Patricia Matthews**

- **FCM Conference – Halifax** – *full report will be submitted for next Council*
- **Camp Day at Tim Hortons**
- **Meetings with lakefront owners**
- **Meeting with town’s legal counsellor**
- **Committee Chair Training** – Attended this training that was put on by the Town. This should help in making our committees more focused and provide a standard approach across all committees.
- **CUI Board Meetings**
- **CRP Executive Meeting**
- **CRP Transit Meeting**
- **Alberta Volunteer of the Year Award nomination recognition** – Jennifer Peddlesden nominated for the Provincial Award, a special recognition was given to Mrs. Peddlesden at the Library.

### **J. QUESTION PERIOD**

### **K. IN CAMERA**

### **L. NEW BUSINESS**

#### **1. Policy 803, Elected Official Remuneration Amendment**

Moved by Councillor Davies that Council approve the amendment to Policy 803, Section 800, the following clause be added:

Members of Council must obtain consent from the Mayor and Deputy Mayor if they are to be absent from a Council meeting. Unscheduled absences will result in a reduction of monthly payments accordingly.

**CARRIED:**

**2. Committee Organization**

Moved by Councillor Davies that Council approve that:

- Councillor Bergen be appointed to the Urban Beautification Committee
- Councillor Leighton be appointed to the Community Services Committee and the Subdivision Appeal Board
- Councillor Leighton be removed from Urban Beautification Committee and Chestermere Planning Commission
- Mayor Matthews be removed from Community Services Committee
- Councillor Hutchison be removed from the Subdivision Appeal Board and appointed to the Chestermere Planning Commission

**CARRIED:**

**3. Bylaw 014-11, Westmere Stage 6 Outline Plan Amendment and Land Use Re-Designation**

Moved by Councillor Steeves that Bylaw 014-11, being the request to amend Westmere Stage 6 Outline Plan and Land Use redesignation be given first reading at this meeting as presented and that a Public Hearing be set for June 20, 8 p.m.

**CARRIED:**

**M. READING FILE**

1. EPCOR – Chestermere Performance Highlights 2010

**N. ADJOURNMENT**

Moved by Mayor Matthews that the meeting adjourn at 3:17 p.m.

**CARRIED:**

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Mayor Patricia Matthews

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Terry Hurlbut, CAO