

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE
TOWN OF CHESTERMERE HELD MARCH 21, 2011 IN
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

PRESENT: Mayor Patricia Matthews
Councillor Christopher Steeves
Councillor Stu Hutchison
Councillor Heather Davies
Councillor Terry Leighton
Councillor Kelsey Johnson

REGRETS: Deputy Mayor Patrick Bergen

ALSO PRESENT: Terry Hurlbut, CAO
Ray MacIntosh, Director of Finance
Tracy Anderson, Director of Administrative & Legislative Services
Blake Termeer, Director of Public Works
John Popoff, Director of Development Services
Patricia Sproule, Director of Community Services
Tammy Botsford, Recording Secretary

GALLERY: 4 people
1 media

CALL TO ORDER

Mayor Matthews called the meeting to order at 6 p.m.

A. ADOPTION OF AGENDA

11.010.008 Moved by Councillor Davies that the Agenda be adopted as
107-11 amended:

Table B. Appointments - 2. Edgewater Crossing to April 18, 2011

Move I. Reports – 1. Policing Committee – Speed Limits to 6:15 p.m. Appointments time slot.

CARRIED:

B. APPOINTMENTS

1. 155 East Lakeview Court, A. Patel – Utility/water charges

I. REPORTS

1. Policing Committee – Speed Limits

C. ADOPTION OF MINUTES**1. Regular Council Meeting held March 7, 2011****11.011.009
108-11**

Moved by Councillor Davies that the minutes of the Regular Council Meeting held March 7, 2011 be adopted as amended. *B2. Unightly Property – Troy Curtis did not attend, “therefore accepting Enforcement’s ticketing”.*

CARRIED:**2. Public Hearing 2 P.M. Minutes held March 7, 2011****11.011.010
109-11**

Moved by Councillor Leighton that the minutes of the Public Hearing held at 2 p.m., March 7, 2011 be adopted as presented.

CARRIED:**D. BUSINESS ARISING OUT OF THE MINUTES**

Councillor Steeves requested update:

E3. Interim Circulation Protocol Between Chestermere and Rocky View County – CAO Hurlbut stated that the issue is being worked on by the Development Services Department and will be brought back to Council as stated in motion.

E. ACTIONS/DECISIONS**1. Cheque Listing – March 16, 2011****13.010.005
110-11**

Moved by Councillor Davies that all cheque listings as per the memo dated March 16, 2011 be accepted as information.

CARRIED:**2. 2010 Audit Plan****13.070.006
111.11**

Moved by Councillor Leighton that Council acknowledges the 2010 audit plan as presented by Gregory, Harriman & Associates Professional Accountants, and authorize the Mayor and CAO to sign on Council’s behalf.

CARRIED:**3. PricewaterhouseCoopers, Chestermere Utilities Incorporated Engagement Letter****45.075.036
112-11**

Moved by Councillor Hutchison that Council approve that the Chief Administrative Officer be authorized to sign the Engagement Letter from PricewaterhouseCoopers dated March 7, 2011, as presented

to a maximum of \$75,000.

CARRIED:

4. Developer Fees and Annexation Costs

**61.070.013
113-11**

Moved by Councillor Steeves that Administration be authorized to advise Truman Developments and West Creek Developments that the costs of annexation will be paid from Developer Fees and their lands will be pro-rated toward the total cost and what they have already paid will be credited toward Developer Fees they may be assessed:

- Truman Homes \$27,310.61
- West Creek Developments \$308,673.68

CARRIED:

5. Garbage Collection – Annexation Areas

**43.070.006
114-11**

Moved by Councillor Johnson that Administration be authorized to issue each property address as shown in the annexation areas that have significant house counts, a letter of what is proposed for the potential of providing garbage collection services and the cost of the service and request the resident to respond “yes” or “no” by a specified date.

CARRIED:

6. Alberta Art Days

**77.070.023
115-11**

Moved by Mayor Matthews that Council directs staff to form a partnership with the ACE Committee and CRCA/Chestermere Agriculture Society to organize Alberta Art Days in Chestermere in the fall of 2011.

CARRIED:

7. Municipal Enforcement Plan

**21.070.009
116-11**

Moved by Councillor Leighton that Council approves the 2011-2013 Chestermere Enforcement Plan.

CARRIED:

8. Park and Pavilion Bookings

**72.070.015
117-11**

Moved by Councillor Steeves that Council directs Administration to complete a policy and procedure for booking the pavilion and park spaces.

CARRIED:

9. Wilson Master Media - Benches

**00.070.071
118-11**

Moved by Councillor Davies that Administration be authorized to renew the contract with Wilson Master Media for a term of three years (to expire May 31, 2014) for a maximum of 20 bench signs which are to be located at sites approved by Director of Public Works or his designate.

CARRIED:

10. Council Benefits

**11.070.038
119-11**

Moved by Councillor Hutchison that Council direct Administration to amend the current policy so that an RRSP contribution be approved of 7% of 2/3 of annual salary of elected officials commencing from the first term onward.

CARRIED:

F. BYLAWS

G. CORRESPONDENCE

1. AUMA, re: Mayor's Caucus, 02/24/11
2. Alberta Municipal Affairs, Minister Goudreau (AR50200), 03/01/11
3. Lieutenant Governor of Alberta Distinguished Artist Awards Invitation
4. The Royal Heraldry Society of Canada, 02/28/11
5. G. McAloon, 02/28/11
6. Seniors Advisory Council For Alberta, 02/28/11 AC0779
7. Alberta Municipal Affairs, Minister Goudreau (AR50255), 03/09/11
8. Jim Webber Retirement April 15, 2011 Invitation
9. AUMA, re: 2011 AUMA President's Summit on Energy, 02/25/11

**11.012.005
120-11**

Moved by Councillor Steeves that item G1, G2, G3, G4, G5, G6, G7, G8, G9 be accepted as information.

CARRIED:

H. INFORMATION / MINUTES TO BE ACKNOWLEDGED

1. Council Calendar – March, April 2011
2. AUMA/AMSC News for Council & CAOs 03/09/11, 03/16/11
3. FCM News - Weeks of March 11, March 18
4. Chestermere Conrich Regional Recreation Board Meeting Minutes, 12/07/10, 02/08/11
5. Emergency Management meeting minutes, 02/28/11

**11.012.005
120-11**

Moved by Councillor Steeves that Information Items H1, H2, H3, H4, H5 be accepted as information.

CARRIED:

I. REPORTS

A. Directors Reports

- 1. Director Termeer, Public Works** – Hired Parks Supervisor. Gravel roads south Chestermere are closed, Rainbow Road/Range Road 283 and Range Road 284 due to washouts. Signage has been placed at roads (local traffic only), advertisement to be placed in Anchor and website.
- 2. Director Popoff, Development Services** – Hired Infrastructure Manager, Mike Lewis
- 3. Director Sproule, Community Services** – United Way Information night regarding funding April 7th. Applicants must be present at information session. Easter egg hunt April 23 at Rec Centre. Details will be on Community Services website. A simulated emergency exercise will be held May 12.
- 4. Director MacIntosh, Finance** – New employee at front desk/reception, Tammy Syntak

B. Councillor's Reports

1. Councillor Steeves

- Meeting of the Whole – Met with PWC to review the terms of reference for CUI. The town is still waiting on ministerial approval.
- Board to Board meeting - Met with Cindy and Mardi from the food bank, along with Steve and Randy from FCSS. The Food bank will draw up a terms of reference as to how they want to work with Community Services. These terms will reflect the information provided by CS as to what they have been doing and what they see as their role. These terms will be reviewed to ensure that all parties involved can operate under them. A very positive meeting with a lot of frank and honest discussion.
- FCSS meeting – Received a Parent Link update as to the plans for Strathmore. As it stands right now we are out of there on May 31st. A big THANK-YOU for Minister Fritz and her department for finding/funding another \$30 K for the Triple P program. Continued to work through the social development plan. Also discuss the Food Bank meeting. Next meeting is April 11th.

- United Way - April 23rd is the Easter Egg hunt at John Peake Park. October 15th will feature an Oktoberfest event.
- Joint Committee Meeting – Parks, Urban Beautification and Cenotaph. Discussed the cenotaph project for Anniversary Park. Allen from Planning will act as the PM. A list was formulated of tasks that need to be completed before this project can get started. More details to follow.

2. Councillor Johnson

- Met with Steve Bagley and Ken McMullen, new Chief of Rocky View Fire, March 21
- February 25, speed limit subcommittee of policing, report submitted

3. Councillor Leighton

- Planned on attending Urban Beautification Meeting - but was cancelled due to many committee members not in attendance - postponed until next Tuesday
- Met with a couple of residents regarding speed zones in town
- Met with Paul Best from Rencor Developments who built the Walmart in Strathmore - Discussed potential retail, commercial developments for Chestermere and asked him to possibly present to council
- Did not make it to Vision Committee meeting
- Discussed Emergency Preparedness initiatives with a couple of residents who informed me that there is an upcoming event in NE Calgary for all public to attend regarding food storage, emergency preparedness initiatives etc. Will confirm dates with them.

4. Councillor Hutchison

- Parks, Cenotaph & Urban Beautification Collaborative Meeting, March 14
- Cenotaph Committee Meeting, March 17
- Committee of the Whole, March 7

5. Councillor Davies

- Attended Committee of the Whole, March 7
- Mocha Monday at British Isles with Deputy Mayor Bergen & Mayor Matthews
- Health Committee meeting
- Library is progressing well with securing a Director.
- Usual Council emails and conversations with residents

6. Deputy Mayor Bergen

- Met and followed up with a resident, along with CAO Terry Hurlbut that is interested in building an indoor soccer facility at what was going to be the Armourdome site. At this stage it appears that the timelines do not match.
- Had a number of meetings regarding converting the town projects to a defined process. Much work has been done to date and we should be rolling this out in the coming weeks.
- Alan Boucher and myself met with the CRCA regarding the proposed site on the CRCA lands. The CRCA will be getting back to us in their next meeting or two as to whether they will provide a support letter.
- Had a Library board meeting. There has been great progress on a new Director for the library. Additionally there was discussion on future strategic plans. The year over year performance of the library continues to be very strong.
- Had a presentation to all the people interested in volunteering for the fundraising portion of the Spray Park. There will also be an email going out to the 500 people on our contact list. A fundraising plan is in place and will be ready to go once we hear back from the rec centre.
- Committee of the Whole, March 7

7. Mayor Matthews

- Attended Committee of the Whole, March 7
- Mocha Monday at British Isles March 7
- Met with MLA Rob Anderson
- Met with auditors
- Attended Dr. Avi Freedman presentation in Calgary
- Met with Sharon Rhodes, Chestermere High School Principal
 - Electronic recycling round up April 9 at the Rec Centre
 - Mocha Mondays for May and June will be held at the High School in the Culinary Arts program Coffee Bar
- Attended Health Committee meeting
- Attended CRP meeting with CAO Hurlbut
 - Next CRP Executive meeting will focus on governance priorities
- Spoke with residents of Westmere area and issues they are currently experiencing with community association

J. QUESTION PERIOD**K. IN CAMERA**

L. NEW BUSINESS

1. Relay For Life – Tent Request

**72.070.013
122-11**

Moved by Mayor Matthews that Council authorize the Relay For Life group request to waive the damage deposit fee for rental of tent for the event June 24, 2011.

DEFEATED:

M. READING FILE

N. ADJOURNMENT

**11.016.006
123-11**

Moved by Councillor Davies that the meeting adjourn at 8:25 p.m.

CARRIED:

Mayor Patricia Matthews

Terry Hurlbut, CAO