

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE
TOWN OF CHESTERMERE HELD NOVEMBER 21, 2011 IN
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

PRESENT: Mayor Patricia Matthews
Deputy Mayor Kelsey Johnson
Councillor Heather Davies
Councillor Christopher Steeves
Councillor Patrick Bergen
Councillor Terry Leighton
Councillor Stu Hutchison

ALSO PRESENT: Terry Hurlbut, CAO
Ray MacIntosh, Director of Finance
John Popoff, Director of Development Services
Blake Termeer, Director of Public Works
Patty Sproule, Director of Community Services
Tammy Botsford, Recording Secretary

GALLERY: 7 people
1 media

CALL TO ORDER

Mayor Matthews called the meeting to order at 6:00 p.m.

Councillor Hutchison absent from Call to Order

A. ADOPTION OF AGENDA

11.010.030 Moved by Councillor Steeves that the Agenda be adopted as
434-11 amended:

REMOVED from Agenda:

B3. Health Services Committee

ADDED to agenda under New Business:

- L1. Western Irrigation District
- L2. Rainbow Falls – Land Trade
- L3. Eagle Crest Developments Ltd.
- L4. Highway 1A, Alberta Transportation
- L5. Library Board Member Appointment
- L6. IT Concerns

CARRIED:

B. APPOINTMENTS

1. East Chestermere Drive Property, Tanner – Waiver
2. Library Budget – Chairperson Marilyn King, Director Gemma Noon

C. ADOPTION OF MINUTES

1. Regular Council Meeting held November 7, 2011

11.011.032
435-11

Moved by Councillor Bergen that the minutes of the Regular Council Meeting held November 7, 2011 be adopted as presented.

CARRIED:

D. BUSINESS ARISING OUT OF THE MINUTES

Councillor Steeves requested an update on the railroad crossing on south Rainbow Road. CAO Hurlbut informed Council that contact has been made with CN Rail and they will be addressing the issues at that crossing.

Mayor Matthews requested an update regarding the budget amount for the Anniversary Park Retaining Wall project. Director Termeer will be consulting with the Parks Committee and staff, Alan Boucher to determine the amount required to complete the project.

E. ACTIONS/DECISIONS

1. Cheque Listing – November 15, 2011

13.010.019
436-11

Moved by Councillor Davies that Council accept the cheque listing report as of November 15, 2011 as information.

CARRIED:

2. Operating Revenue and Expenses up to October 31, 2011

13.070.042
437-11

Moved by Councillor Leighton that Council accept the monthly operating and revenue report as at October 31, 2011 as information.

CARRIED:

3. C. Eastland, 168 West Creek Green, Utility Invoice Dispute

**13.110.008
438-11**

Moved by Councillor Steeves that Council deny any change to the utility charge to the home of Caroline Eastland, at 168 West Creek Green.

CARRIED:

Councillor Hutchison joined the meeting at 6:45 p.m.

4. Operating Hours – Town Office

**10.070.002
439-11**

Moved by Councillor Hutchison that the hours of operation for the Town of Chestermere Administration building be established to be 8:30 a.m. to 4:30 p.m. on Monday through Friday and closed on all statutory holidays as per article 12 of the Human Resources Policy effective as of January 1, 2012 and that this will be for a six-month trial period to be reviewed by Council at that time.

CARRIED:

Councillor Davies declared a Pecuniary Interest and left the meeting at 6:50 p.m.

5. Steep Driveways, East Chestermere Drive

**32.070.004
440.11**

Moved by Deputy Mayor Johnson that Council table the decision regarding steep driveways along East Chestermere Drive until the spring 2012 top-lift has been installed and further details are brought forward from staff with appropriate options that incorporate the use of both public and private property drainage solutions.

CARRIED:

Councillor Davies returned to meeting at 7:35 p.m.

F. BYLAWS

1. Bylaw 025-11, Procedural Bylaw

**26.070.011
441-11**

Moved by Councillor Bergen that Bylaw 025-11, being the Procedural Bylaw, be given second reading at this meeting as amended.

CARRIED:

G. CORRESPONDENCE

1. Alberta Municipal Affairs, Officer of the Minister, 10/26/11, AR52161, Re: Municipal Sustainability Initiative – GIS Data
2. Royal Canadian Mounted Police, 10/21/11, Re: "K" Division

- Operations Strategy Branch – Analytical Support
3. Chestermere Country Fair - Red Ribbon, Jen Peddlesden
 4. Government of Alberta, Service Alberta, Consumer Services Branch, October 2011 Re: Resources from Service Alberta

**11.012.020
442-11**

Moved by Councillor Leighton that Correspondence items G1, G2, G3, G4 be accepted as information.

CARRIED:

H. INFORMATION / MINUTES TO BE ACKNOWLEDGED

1. Alberta Lake Management Society, Lakewatch Sampling Program 10/6/2011
2. Community Futures Wild Rose November 3rd Minutes (emailed)
3. Community Futures Wild Rose Special Meeting of Shareholders November 3rd Minutes (emailed)
4. Emergency Management Committee Meeting Minutes 11/14/11 (emailed)
5. AUMA/AMSC News for Council & CAOs November 9, 16, 2011 (emailed)
6. CRP Annual General Meeting Invitation – Nov 30th, 2011 (emailed)
7. Your Alberta (November 2011) (emailed)
8. FCM News - Weeks of October 31, November 7, 14 (emailed)
9. FCM Breaking News: Minister Flaherty reaffirms commitment to Gas Tax Fund and long-term infrastructure plan (emailed)
10. Council Calendar – November, December 2011

**11.013.019
443-11**

Moved by Councillor Davies that Information/Minutes items H1, H2, H3, H4, H5, H6, H7, H8, H9, H10 be accepted as information.

CARRIED:

I. REPORTS

A. Directors & Departments Reports

1. Community Services Department – Chestermere Volunteer Coalition – Director Sproule
2. Community Services Department – Chestermere Inclusion Project – Director Sproule
3. Development Services Department – Northwest Water Servicing Study, Dan Olson Project Planner
4. Administrative Department Report – Director Anderson

5. Administrative Department – Remembrance Day Video
B. Council Reports

Mayor Patricia Matthews

- Attended the swearing in ceremony for Chestermere's brand new Chamber of Commerce. Congratulations to that group, headed now by Robin Impey of M& M Meat Shops and to Karen Allen on the TOC staff for supporting them on the Town's behalf. We look forward to a very fruitful relationship and some exciting things for the business owners in the future!
- Briefly attended the CRP density workshop in Cochrane where land planning was discussed.
- Met with DM Kelsey Johnson and S/Sgt Glenn Henry to discuss Policing Committee future requirements from an RCMP standpoint.
- Attended the Remembrance Day ceremony at Prairie Waters Elementary and as usual the staff and kids did a great job with the event.
- Brought greetings from the Town at the community Remembrance Day ceremony. Congratulations to the folks on the Service committee for offering another well organized and touching ceremony. It was great to see the RCMP, Fire and CPO representatives marching over the bridge to attend. Great job everyone!
- Presented at the Community Service's lunch program at the Whitecapper's room. As usual very thoughtful questions came from the group.
- Attended the design guidelines presentation done by Liz Austrom (who will be leaving us in early December- best of luck Liz!), Katie Schwing and Michael Van Hausen. This is a very thorough document and one that should facilitate a better working relationship with future developers.
- Attended a CRP Economic Prosperity presentation done by different Ec. Dev. Officers in the region
- Attended the first of a few budget meetings with DFO Ray Macintosh but Council hasn't set a target yet for taxes. A short poll reveals that most municipalities in the region are looking at a 3-5% increase and that less than 2 are looking at the CPI for the Calgary region as a guide which is reported at about 2%.
- Attended a CRP Executive meeting where the possibility of remuneration for Chair, Vice Chair and Secretary was discussed. A committee was struck to investigate and report back in the new year. One of the previous members,

Rocky View, was in attendance as a guest at that meeting as well.

- Discussed the public hearing outcome of the Calgary/RockyView IDP with RV Deputy Reeve Rick Butler and Councillor Steeves. More discussion will likely occur at the next inter-municipal committee meeting.
- Met with Centron's President and team to discuss potential business opportunities for the lands to the East.
- Met with former Centron representative Guy Buchanan to discuss the world class recreation facility Council has as a major priority.
- Spoke on SurSangam Radio with S/Sgt Glenn Henry about community policing needs and the need for feedback on the programs that are offered in Chestermere. Thank you to Narmail for organizing and Ranjit, Gurinder and their team for hosting us!
- Met with the Chair of the CUI board and CEO Paul Blaha of CUI to discuss finalizing legal paperwork
- On November 4th, Council had its Fall retreat to discuss several pressing issues. One of those was the setting of capital project priorities for the next two years. While staff and Council have been hard at work over the past 14 months moving forward or completing some initiatives like the health centre, the fire hall, disaster services, various contracts etc there is a strong desire to see tangible projects that will promote our vision of a recreational oasis. To that end Council set the following priorities and will look to staff to update on these on a regular basis.
In order they are:
 1. Anniversary Park retaining wall
 2. Cenotaph
 3. Spray park
 4. Bike park
 5. RCMP building
 6. Hotel development
 7. World class recreation facility
- Other projects that are already underway will continue as well such as West Chestermere Drive, park development etc. With this specific focus however Council is expecting to provide results soon.
- I did have a question from a resident about parking on ECD and just wanted to confirm that the road was designed for parking on both sides.
- Requested update from Chen Peng, Assistant Director of Development Services regarding the 48' tower being built – staff has contacted Industry Canada and is awaiting their

answer until next steps are taken.

Deputy Mayor Kelsey Johnson

- Attended Nov 8, Met with Chen Peng, Assistant Director of Development Services regarding the Cove Land Sale
- Nov 8, Steve Bagley RVFS, Chief Bruce Burrell, Deputy Chief Brian Wiese, Deputy Chief Ken Uzeloc, Calgary Fire, about opportunities to work together.
- Nov 9, Glenn Henry and mayor Matthews, regarding crafting a new mandate for the policing committee
- Nov 9, Blair Greenlee and Gary wise of Eaglecrest Developments about , the town taking over the point that extends into the lake at the north end, this ended in a get back to you comment which was done the next day and the deal is know just being formalized.
- Nov 9, CRCA, RVC proposal for a recreation funding strategy was presented this is miles from being done, I will forward shortly to all
- Nov 14, Emergency management , Steve Bagley to project manage out exercise in 2012, look into mutual aide agreements with Calgary and Strathmore
- Nov 15, Budget meeting
- Nov 21, Ted Gard RVC regarding Fire service, info to follow

Councillor Patrick Bergen

- Had some meetings regarding the dashboarding project.
- Had a budget meeting.

Councillor Leighton

- Attended Remembrance Day Service- Nov 11th
- Attended Budget Meetings with Ray for 2012 – Nov 15th
- Regular Council Duties
- Fielded calls and emails from town residents

Councillor Hutchison

- Remembrance Day Service, November 11. 2011. Thank you to the Public Works department and Nancie Huneault, Events Coordinator for the wonderful job they did with the service. A special “shout-out” to Gord Brookhouse, Assistant Director of Public Works for his above & beyond work on this very special event.

Councillor Christopher Steeves

- Remembrance Day Service - Nov 11th. Attended the service in Anniversary Park. It was an honour to represent the town in the laying of a wreath. Thank-you to all the residents who came out and honoured those who so willingly fought for our freedoms that we enjoy today. Also attended the toonie lunch afterwards.
- Designer Guidelines Open House – Nov 14th. Briefly attended the open house. Thank-you to everyone who has worked so diligently on this project.
- United Way Partnership – Nov 14th. Discussions revolved around the two sub-committees and how we can enhance the process to ensure that everyone is on the same page while at the same time maximizing our effort and impact in the town. Improvements were discussed and will be moved forward for 2012.
- FCSS – Nov 14th. The YELL presentation to council was reviewed, and work on the mural was to begin on Nov 16th. Discussions were also held around YELL partnering with CPO and the RCMP on bike safety. Further details will follow. There was discussion around Christmas with Dignity. Again this year we will partner with the Chestermere Food Bank. Strategic Planning process will be discussed at the next meeting.
- Budget 2012 – Nov 15th. Initial meeting was held and the budgets for Council, Lake Maintenance, CPO, Engineering, and Community Services were reviewed. The budget for Fire was tabled for the next meeting.
- Calgary Regional Partnership – Nov 17th. Attended the meeting with Mayor Matthews and CAO Hurlbut. The session began with an in camera session and then moved to the general meeting. A committee was struck to look at compensation for the executive board. As a town we voted against this idea. As a committee we are there as volunteers and moving it to paid roles sends the wrong message. Updates were provided on the South Saskatchewan Regional plan (at issue was the fact that the CMP was not to be considered) as well as the waste reduction initiative. A key point in the meeting was the fact that Okotoks recently lost a court appeal on offsite levies that were deemed voluntary. Work is underway to address this ruling.
- Met with Deputy Mayor of Rocky View County along with Mayor Matthews
- Regular Council Duties – Attended to regular council

duties. Included in this was corresponding with 660 News and Massage Therapist Association of Alberta in regards to an inaccurate statement made by one Shandra Castern of MTAA about Chestermere

Councillor Heather Davies

- Attended: Health Committee Meeting
- Remembrance Day Service at Chestermere Middle School
- Remembrance Day Service at Anniversary Park
- Design Guidelines Open House
- Budget Meeting – raised a concern regarding high amount of mileage claims – will be discussed further at upcoming budget meetings
- Usual Council Business: calls and emails in regard to a radio tower being erected at Lakeside Greens Place; ECD upgrades

J. QUESTION PERIOD

No questions from gallery.

**11.014.019
444-11**

Moved by Councillor Bergen the regular meeting go In Camera at 8:32 p.m.

CARRIED:

K. IN CAMERA

1. Land – Western Irrigation District
2. Land – Remaining Land in the Cove
3. Land – Rainbow Falls
4. Land – Alberta Transportation and Highway 1A
5. Legal – City Status

**11.015.019
445-11**

Moved by Councillor Hutchison the regular meeting move back into regular session at 9:20 p.m.

CARRIED:

L. NEW BUSINESS

1. Western Irrigation District

**41.070.001
446-11**

Moved by Deputy Mayor Johnson that the Mayor and CAO be authorized to:

- a) Sign sales agreement with Western Irrigation District to

purchase lands adjacent to Sunset Beach, Anniversary Park and Cove Beach;

- b) Sign the Memorandum of Agreement with Western Irrigation District regarding a Legacy Program;
- c) Sign the lease agreement to lease a Greenspace on the peninsula next to Cove Beach for a term of 10 years with an option to renew for 10 years at a price of \$10.00.

CARRIED:

2. Rainbow Falls – Land Trade

**61.070.009
447-11**

Moved by Councillor Davies that Administration complete the transaction with Truman Developments Ltd. whereby Town will acquire title to the lands north east of Rainbow Falls Way and adjacent to Crimson Lane and in return the Town will undertake to release Truman Developments Ltd. of their obligation to construct a pathway along this portion of lands.

CARRIED:

3. Eagle Crest Developments Ltd.

**42.070.009
448-11**

Moved by Councillor Steeves that the Town agrees to:

- a) return to Eagle Crest Developments Ltd. their development Letter of Credit No. GTEHCC113003, in the amount of \$143,990.00;
- b) not charge Eagle Crest Developments Ltd. the amount of \$79,728.00, related to upgrade of Lift Station 8A; and in return

Eagle Crest Developments will transfer title to the Town for a 2.01 acre parcel of land on understanding the Town will keep said land to be utilized only as park land.

The property is legally described as:

Plan 0112752

Area 'X'

Containing 2.8 Hectares (6.92 acres) more or less

Excepting Thereout:

Plan	Number	Hectares	Acres (M/L)
Subdivision	0610939	1.986	4.91
Excepting Thereout All Mines and Minerals			

CARRIED:

4. Highway 1A – Alberta Transportation

**32.070.011
449-11**

Moved by Councillor Bergen that the CAO be authorized to continue negotiations with Alberta Transportation toward a final agreement whereby the Town will take over ownership, care, control and maintenance of Highway 1A but firstly a report on condition of the causeway bridge is to be obtained and must be satisfactory to Council.

CARRIED:

5. Library Board Appointment

**74.070.006
450-11**

Moved by Councillor Bergen that Brigette Taylor be appointed to the Chestermere Library Board.

CARRIED:

6. IT Concerns

**13.070.002
451-11**

Moved by Councillor Bergen that the Town obtain a one year certificate regarding email operations and that the IT Technician be instructed to provide a report to Council at one of the December meetings outlining the details in regard to outsourcing of email services.

CARRIED:

M. READING FILE

N. ADJOURNMENT

**11.016.031
452-11**

Moved by Councillor Hutchison that the meeting be adjourned at 9:26 p.m.

CARRIED:

Mayor Patricia Matthews

Tracy Anderson, Director Administration & Legislation