

**MINUTES OF THE REGULAR COUNCIL MEETING FOR THE
TOWN OF CHESTERMERE HELD OCTOBER 17, 2011 IN
COUNCIL CHAMBERS AT THE MUNICIPAL OFFICE**

PRESENT: Mayor Patricia Matthews
Deputy Mayor Kelsey Johnson
Councillor Stu Hutchison
Councillor Heather Davies
Councillor Christopher Steeves
Councillor Patrick Bergen
Councillor Terry Leighton
Terry Hurlbut, CAO

ALSO PRESENT: Ray MacIntosh, Director of Finance
Tracy Anderson, Director of Administrative & Legislative Services
John Popoff, Director of Development Services
Blake Termeer, Director of Public Works
Patty Sproule, Director of Community Services
Tammy Botsford, Recording Secretary

GALLERY: 10 people
1 media

CALL TO ORDER

Mayor Matthews called the meeting to order at 6 p.m.

A. ADOPTION OF AGENDA

11.010.027 Moved by Councillor Steeves that the Agenda be adopted as
389-11 presented.

CARRIED:

B. APPOINTMENTS

- 1. Library Science Fiction Event – Marilyn King**
- 2. 235 East Chestermere Drive – Clean Up Order Dispute**

C. ADOPTION OF MINUTES

1. Regular Council Meeting held October 3, 2011
11.011.029 Moved by Councillor Davies that the minutes of the Regular

390-11 Council Meeting held October 3, 2011 be adopted as presented. **CARRIED:**

D. BUSINESS ARISING OUT OF THE MINUTES

Page 4, Business Arising – Councillor Hutchison requested update on derelict home on Merganser and why it was not boarded. Staff stated that the owners on land title had been notified as per MGA, but it had not been boarded to date, as it had not been deemed an emergency site. The home will be boarded up.

E. ACTIONS/DECISIONS

1. Cheque Listing – October 11, 2011

13.010.007 Moved by Councillor Bergen that Council accept the cheque listing
391-11 report as of October 11, 2011 as information. **CARRIED:**

2. Council Monthly Report

13.011.007 Moved by Councillor Steeves that Council accept the Council
392-11 Monthly Report as at August 31, 2011 as information. **CARRIED:**

3. Relay For Life – June 22, 2012

72.070.013 Moved by Councillor Davies that Council support in principle, that
393-11 Relay for Life be held in Chestermere during the summer of 2012. **CARRIED:**

4. Landscape Guidelines Update

Information only. No decision requested.

5. Rocky View County Circulation of Agriculture Master Plan Review, Draft AMP and Recommendations

60.070.021 Moved by Councillor Bergen that Council support the Agriculture
394-11 Master Plan and request further discussion and additional information relating to the development and uses on the southeast region of Rocky View County and forward this motion and staff report to Rocky View County. **CARRIED:**

Regular Meeting of Council recessed at 7:11 p.m.

Regular Meeting of Council resumed at 7:50 p.m.

6. Kinniburgh Medical Facility for Approval

61.070.006 Moved by Councillor Steeves that Council approve this application
395-11 DP-11-2208 with the conditions as listed in the staff report.
CARRIED:

7. Enhanced Traffic Enforcement

21.070.024 Moved by Deputy Mayor Johnson that Council approves retaining a
396-11 contractor for an additional 2-year period as the most viable option and that a Request for Proposal be issued to collect responses from potential contractors, and that Senior Staff and the Policing Committee will evaluate and compare the collected RFP's to make a final recommendation to Council.
CARRIED:

8. Policing Committee Procedures Manual

21.070.027 Moved by Mayor Matthews that Council table the adoption of the
397-11 Town of Chestermere Policing Committee Procedures Manual until the second Regular meeting of Council, November 21, 2011.
CARRIED:

9. COP Cards

21.070.001 Moved by Councillor Steeves that Council approves support of the
398-11 COP cards program in the total amount of \$4,000, of which, \$3,000 be taken from the funds segregated from the receipts for providing Criminal Record Checks and the remaining \$1,000 from the Policing Committee miscellaneous budget.
CARRIED:

F. BYLAWS

1. Bylaw 024-11, Chief Administrative Officer Bylaw

26.070.009 Moved by Councillor Davies that Bylaw 024-11, being the Chief
399-11 Administrator Officer Bylaw be given first reading at the meeting as amended.
CARRIED:

26.070.009 Moved by Councillor Steeves that Bylaw 024-11, be given second
400-11 reading at the meeting as amended.
CARRIED:

26.070.009 Moved by Councillor Bergen that Bylaw 024-11, be given
401-11 permission for third reading at the meeting as amended.

CARRIED UNANIMOUSLY:

26.070.009 Moved by Deputy Mayor Johnson that Bylaw 024-11, be given third
402-11 and final reading at the meeting as amended.

CARRIED:

2. Bylaw 025-11, Council Procedural Bylaw

26.070.009 Moved by Deputy Mayor Johnson that Bylaw 025-11, being the
403-11 Council Procedural Bylaw be given first reading at this meeting as amended.

CARRIED:

G. CORRESPONDENCE

1. Alberta Municipal Affairs, Officer of the Minister, 09/09/11, AR48164, Re: Chestermere Utilities Incorporated Regulation , Order In Council
2. Alberta Municipal Affairs, Officer of the Minister, 09/27/11, AR52027, Re: Town of Chestermere Library Board
3. Government of Alberta, Advanced Education and Technology, 09/28/11, Re: Award of Alberta Apprenticeship and Industry Training Scholarship to Alison Ciupa
4. Kids Help Phone, 09/25/11, Re: Donation Request
5. Life Begins At 50 Expo Executive Thank You Card
6. Statistics Canada, 2011 Census & National Household Survey, August 24, 2011
7. Royal Canadian Mounted Police, October 5, 2011

11.012.018 Moved by Councillor Leighton that Correspondence items G1, G2,
404-11 G3, G4, G5, G6, G7 be accepted as information.

CARRIED:

H. INFORMATION / MINUTES TO BE ACKNOWLEDGED

1. Council Calendar – October, November 2011
2. AUMA/AMSC News for Council & CAOs, 10/4/11, 10/10/11, 10/17/11 (emailed)
3. FCM News - Weeks of October 4, October 10, October 17
4. Emergency Management September Minutes & October Agenda (emailed)
5. Library Board September Minutes (emailed)
6. Urban Beautification Committee Minutes (emailed)
7. Community Futures Wild Rose Special Meeting of

Shareholders

8. FCM Membership Renewal Information, September 28, 2011

**11.013.017
405-11**

Moved by Councillor Steeves that Information/Minutes items H1, H2, H3, H4, H5, H6, H7, H8 be accepted as information.

CARRIED:

I. REPORTS

A. Directors & Departments Reports

1. **Development Services Department** – Completion of Project Management Manual Update, Dan Olson, Project Planner
2. **Development Services Department** – On Going Project Update, Director John Popoff
3. **Finance Department** – Quarterly Report, July – September 2011, Director Ray MacIntosh
4. **Public Works Department** – Director Blake Termeer. Department will be fully staffed as of next week. In September, the average number of visitors to the Recycling Depot was 40 people per day. So far this month, the average is 43 people per day.
5. **Community Services Department** – Director Patty Sproule – gave an update on the two recent family tragedies in the Community and how the Department's programs (Christmas With Dignity) and staff have been assisting the families in their time of need, including helping to set up a trust fund.

B. Council Reports

Mayor Patricia Matthews

The following meetings were attended:

- Bob Miller CRP presentation in Council chambers regarding the land use plan
- Updated Library staff on current events in Town
- CUI interviews for CEO position
- Resident meeting regarding issues brought up at Mocha Monday i.e. sidewalk lifting, street lighting etc.
- Regular CUI Board meetings
- Several resident meeting regarding the plan for diversifying economic development in Town – *Council agreed to Mayor Matthews sending information to media, Tony Tighe, to*

promote Chestermere

- Intermunicipal meeting with Rocky View County where concern was expressed over Chestermere's need to be involved in land planning on our borders
- CRP leadership review discussion
- Gave a presentation on Life/Work Balance
- United Way meeting re Oktoberfest
- The Oktoberfest event by the Chestermere and United Way partnership. Great event and thank you so much to Kim Mikkelsen, Bea Germain, staff at Community Services and all the volunteers who helped create such a fun evening. And of course a special thanks to all of the sponsors for the event- oompah pah!
- Staff review of various properties
- Congratulations to Strathmore on their Centennial Gala this weekend as well!

- Our thoughts and sympathies are with the family who lost a child and their home in the terrible fire last week. Crews in Chestermere as well as Rocky View County were dispatched to the scene, where they had to battle the blaze for quite a long time. Community Services in Chestermere has also been offering help wherever it's needed.

Deputy Mayor Kelsey Johnson

- Cui meeting on hiring of CEO
- Met with RVFS to discuss a new tender we have in budget RFP to go out soon
- RV IDP meeting with Mayor Matthews
- Policing committee, discussed electronic enforcement, the procedures manual and citizens on patrol
- Emergency Management meeting
- Meeting with RVFS Steve Bagley on mutual issues

Councillor Patrick Bergen

- Attended regular CUI meetings
- Had a few meetings to progress the budgeting/dashboarding process
- Had a Library board meeting
- Spent a lot of time getting the budgeting process ready
- Attended Oktoberfest

Councillor Leighton

- Attended Historical Society Committee Meeting
- Special Audit Committee Meeting to discuss RFP

parameters

- Fielded Phone calls from Residents RE: ECD
- Talked with two lake front resident owners regarding their property taxes
- Talked with couple of residents who have concerns that a tavern or bar is going into the Truman development near school and church in Rainbow Falls
- Few residents requested better communication and publishing of activities/events/tax increases/infrastructure improvements to the town

Councillor Hutchison

- Historical Society
- Policing Advisory
- Cenotaph Committee

Councillor Christopher Steeves

- CUI board meetings
 - Oct 3rd – The board conducted final interviews for the CEO position
 - Oct 4th – Meet with the representatives from Odger's to discuss the CEO selection. Also met with PWC to continue the work they are doing in supporting CUI's initial steps.
 - Oct 11 – The board worked on the offer to the CEO designate. Discussed the Letter of Engagement from PWC.
- Story Time at the Library
 - Had the privilege to read to the children at the Library on October 7th. Shared with them some of my favourite books; "Me and My Flying Machine" and "Morris Has a Cold". I look forward to doing it again.
- Octoberfest - Had the opportunity to spend time at the United Way event. A big THANK-YOU to the committee members, volunteers and to the residents who attended. A special thank-you to the businesses who donated items for the silent and live auctions. The money raised will go a long way towards various programs in town.
- Regular Council Duties – Attended to regular council duties.

Councillor Heather Davies

- Met with AIT at AUMA with Mayor Matthews, DM Johnson, Councillor Bergen and CAO Terry Hurlbut
- Attended Cenotaph Committee meeting
- Attended a Council information session on real estate

- CPC where approval was given to the 5 homes requested on golf course lands
- CRP presentation regarding land use plan
- Usual Council Business - calls and emails. Discussion on ECD upgrade and municipal tax questions.

J. QUESTION PERIOD

L. NEW BUSINESS

1. Proposed Rocky View/Calgary Intermunicipal Development Plan

Information and discussion regarding Council's plan to address and provide feedback to staff regarding the proposed Intermunicipal Development Plan occurred.

2. Portable Stage for Remembrance Day Ceremony

**74.070.010
406-11**

Moved by Councillor Hutchison that Public Works build a 8'x12'x12" portable stage for the Cenotaph Committee.

CARRIED:

3. 235 East Chestermere Drive Clean Up Order Dispute

**13.110.008
407-11**

Moved by Deputy Mayor Johnson that the request from the owner(s) of 235 East Chestermere Drive to waive the clean-up order invoice CBS322-01 be denied.

CARRIED:

**11.014.017
408-11**

Moved by Councillor Bergen the regular meeting go In Camera at 10:20 p.m.

CARRIED:

K. IN CAMERA

1. Off Site Levy Bylaw

**11.015.017
409-11**

Moved by Deputy Mayor Johnson the regular meeting move back into regular session at 10:47 p.m.

CARRIED:

M. READING FILE

1. EPCOR Monthly Report – September 2011 (emailed)
2. Nexen September 30, 2011 Newsletter

3. Shaping Alberta's Future, Report of the Premier's Council for Economic Strategy
4. Safe Communities Crime Prevention – Crime Fighting Folder
5. Travel Alberta, Directions Summer 2011

N. ADJOURNMENT

**11.016.028
410-11**

Moved by Councillor Bergen that the meeting adjourn at 10:48 p.m.

CARRIED:

Mayor Patricia Matthews

Tracy Anderson, Director Administration & Legislation